YEARLY STATUS REPORT - 2023-2024

Part A
Data of the Institution

1.Name of the Institution	JAYARAJ ANNAPACKIAM COLLEGE FOR WOMEN (AUTONOMOUS)
• Name of the Head of the institution	Dr. Sr. S. Jesurani
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9442623205
• Alternate phone No.	9442620352
• Mobile No. (Principal)	9445666890
• Registered e-mail ID (Principal)	principal@annejac.ac.in
• Address	PERIYAKULAM
• City/Town	THENI DISTRICT
• State/UT	TAMIL NADU
• Pin Code	625601
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	15/10/2004
• Type of Institution	Women
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the IQAC Co-ordinator/Director	**Dr. Angeline Sorna**
• Phone No.	**7373070017**
• Mobile No:	**7373070017**
• IQAC e-mail ID	**iqac@annejac.ac.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://www.annejac.ac.in/wp-content/uploads/2024/08/AQAR-2022-23.pdf**
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://www.annejac.ac.in/wp-content/uploads/2023/08/College-Handbook-2023-2024-1.pdf**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**Four Star**	**-**	**2001**	**05/11/2001**	**04/11/2006**
Cycle 2	**A**	**3.02**	**2008**	**16/09/2008**	**15/09/2013**
Cycle 3	**A**	**3.36**	**2014**	**05/05/2014**	**04/05/2019**
Cycle 4	**A+**	**3.46**	**2021**	**02/02/2021**	**01/02/2026**

6.Date of Establishment of IQAC	**06/08/2004**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
College	**FIST**	**DST, New Delhi**	**18/11/2015**	**7000000**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	[View File](#)
9.No. of IQAC meetings held during the year	3
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

11. IQAC emphasized integrating Indian Knowledge Systems (IKS) into academic and co-curricular activities, introducing programs and certificate courses to celebrate traditional wisdom and cultural heritage. • Multidisciplinary and interdisciplinary learning was promoted through workshops, seminars, and collaborative research projects, developing holistic education and academic integration. • Extension programs were designed with a focus on measurable social impacts, ensuring skill development, community welfare, and empowerment. • Faculty development initiatives included organizing FDPs on Research Methodology and IPR. Encouraged staff to participate in short-term courses, orientation, and refresher programs to enhance professional growth. • Green initiatives such as tree plantation drives, waste management programs, and sustainability awareness campaigns were undertaken to create an environmentally conscious campus.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
1. To conduct Planning Committee meeting for the Departments	The Planning Committee Meeting was held on 3rd August, 2023
2. To conduct Action Plan meeting for the Co-ordinators of the Clubs and Cells	The meeting of the Co-ordinators of Clubs and Cells was held on 5th August, 2023.
3. To organize more than four Faculty/ Professional Development Programmes In the months of June, September, November, 2023, and January, 2024.	IQAC and Curriculum Development Cell (CDC) organized a Faculty Development Programme on Assessment Approaches for Outcome Based Education on 15th June, 2023. 2. Faculty Development Programme on Spiritual Intelligence in Education: The Discovery and Empowerment of the Self towards Better Animation on 16th June, 2023. 3. National Level Guest Lecture on Indian Knowledge Systems: The Evolution of Dramaturgy, Aesthetics and Theory on 2nd September, 2023. 4. Faculty Training Programme on 4th September, 2023 on the topic of Interactive Teaching Tools for an Immersive Learning Experience 5. Faculty Development Programme on Intellectual Property Rights & Innovative Research Methods on 24th November, 2023. 6. Faculty Development Programme on Mentoring for Leadership on 25th November, 2023. 7. Faculty Development Programme on Examination Reforms on 15th February, 2024. 8. International Level Guest Lecture titled Higher Educational Opportunities Abroad on 12th February, 2024. 9. Guest lecture on 12th February, 2024 titled Greening Tomorrow: Achieving SDG-7.

4. To organize orientation programme for staff with experience of 5 years and below	Orientation on Outcome Based Education (OBE) for staff members with less than 7 years of experience on 14th December, 2023.
5. To arrange a Training Programme for administrative staff	Training Programme for the Non-Teaching Staff on 12th February, 2024.
6. To conduct a programme for Outgoing Students on the importance of feedback, satisfaction survey and alumnae involvement/ contribution	Student Orientation Programme was conducted by IQAC on 8th February, 2024 for all the UG and PG students.
7. To organize Workshop on Examination Reforms	Faculty Development Programme on Examination Reforms on 15th February, 2024.
8. To prepare AQAR for the year 2022 -2023 and to submit it in the month of May, 2023.	Prepared AQAR for the year 2022 -2023 and submitted it in the month of 15th April, 2024.
9. To publish 4 issues of JACNEWS Letter	4 issues of JACNEWS Letter were published
10. To submit data for NIRF ranking	NIRF details were uploaded on 12th January, 2024.
11. To collect Feedback from the stakeholders and to analyze the data	Feedback was collected from stakeholders, analysed and displayed on the website
12. To conduct Internal Academic Audit	The Internal Quality Assurance Cell of the college conducted an Internal Academic Audit on 7th March, 2024.
15. To organize an Academic and Administrative Audit	External Academic and Administrative Audit was conducted on 17th February, 2024. 17th February, 2024.
13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body Meeting	03/09/2024

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2022-23	19/03/2024

15.Multidisciplinary / interdisciplinary

Interdisciplinary courses were offered in UG and PG levels, enabling students from Arts disciplines to opt for courses from the Science stream and vice versa. Arts to Arts and Science to Science IDC is also mandatory. Interdepartmental Courses were available for PG students in the second semester. Non-Major Electives were offered to UG students in the fifth semester. The Science department facilitated allied and ancillary courses across other science disciplines to promote interdisciplinary learning. Faculty members actively participated in multidisciplinary research endeavours. The PG and Research Centre of Zoology conducted an International Webinar on "Multidisciplinary Approaches in Research for Sustainable Development" on 29th August 2024. The PG and Research Centre of Tamil and the PG Department of English jointly organized an Interdisciplinary Seminar cum Workshop on Translation Skills on 30th August 2023. In collaboration with Christ College, Irinjalakuda, Kerala, the PG and Research Centre of Zoology hosted a National Webinar on "Interdisciplinary Approaches in Biology" on 6th December 2023. 5 Interdisciplinary Guest Lectures were arranged to enrich learning. Memorandums of Understanding (MoUs) with institutions like Liverpool Hope University, UK, and 40 others fostered multidisciplinary collaborations. Both students and staff completed Massive Open Online Courses (MOOCs) through platforms like NPTEL-SWAYAM and Coursera.

16.Academic bank of credits (ABC):

The Choice Based Credit System (CBCS) has been implemented at JAC since the academic year 2008-2009. The credit-based semester system allows flexibility in curriculum design and credit allocation, based on course content and teaching hours. Students can select courses, learn at their own pace, take additional courses, exceed the

required credits, and engage in skill based learning. Self-Study Courses and MOOCs for undergraduate programs, along with Comprehensive Examinations and MOOCs for postgraduate programs, enable students to earn extra credits. This system ensures horizontal progression within the curriculum, allowing students to explore diverse educational pathways. The institution is registered with the Academic Bank of Credits (ABC) platform via DigiLocker, which facilitates the storage of academic credits. All college students are registered with the ABC platform and are guided on how to access their academic credits through DigiLocker. This provides standardisation and transparency for the students. Efforts are underway to upload the credits earned by students for each course to the ABC portal at the end of every semester. For 2 programmes credits were uploaded on a trial basis.

17.Skill development:

JAC's UG and PG curricula are meticulously designed to include courses focused on skill development. The institution offers a B.Voc. degree programme aimed at building vocational skills. Courses such as Soft Skills, Aptitude Building, Capacity Building, Skill Enhancement Compulsory Courses, and Ability Enhancement Courses are embedded in the first two semesters of UG programmes. The Department of Foundation Course has introduced Communication Skills and Sustainability Life Skills courses, with textbooks prepared by experienced faculty. Skill development is further reinforced through hands-on training in 17 Skill Development Programs (SDP) offered under Certificate Courses and the Foundation Course, covering communication, problem-solving, computational, technical, and interview skills. Departments organize activities to enhance communication and life skills, including initiatives under the 15 Start-up Programmes, 21 Entrepreneur Cell training programmes, and 47 value-added courses. Additional certificate courses such as Tamizharin Kalaigal, Computer Practical in Accounting Package (Lab), Mobile Technology, and Sericulture further enhance student skills. The Placement & Career Guidance Cell conducts skill development programs tailored for outgoing UG students. All departments contribute to skill enhancement through diverse certificate courses, activities, and programmes that address varied student needs.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integrating the Indian Knowledge System (IKS) into the curriculum is essential for promoting Indian arts and culture. Department-prescribed texts emphasize the importance of preserving the values of Indian languages and culture. The Department of English offers

diverse UG and PG courses, including Indian Writing in English, Subaltern Literature, Comparative Literature, Translation Studies, Folktales and Myths, Indian Literature in English Translation, Indigenous Literature, and Postcolonial Literatures, all celebrating the Indian ethos and cultural heritage. Local folk art is encouraged in all the stage events of the college's cultural programmes. Both the Tamil and English departments provide courses on Folk Art and Theatre Art, creating an interest in the preservation and appreciation of traditional Indian arts. The Department of History offers a B.A. program in both English and Tamil mediums, featuring courses like History of India, Indian Constitution, and Freedom Fighters in India to instil patriotic values among students. IQAC, in collaboration with the PG Department of English and the Foundation Course, organized three guest lectures on the Indian Knowledge System. Regional festivals such as Pongal, Deepavali, and Onam are celebrated on campus, showcasing India's cultural richness and diversity. The NCC organized a two-day seminar on International Yoga Day, featuring various demonstrations. A Certificate Course on Yoga is offered by the NCC. Faculty members have participated in multiple seminars and conferences on the Indian Knowledge System. Indian folk arts such as Thappattam and Silambam are available as start-up courses. The PG Department of Tamil conducted a one-day national-level seminar on Archaeological Studies and Tamil Nadu Culture. The PG Department of Tamil also organized a one-day national-level workshop on Palm Leaf Manuscript Preparation. The observance of World Mother Tongue Day included a special lecture highlighting the importance of linguistic diversity and cultural heritage

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

JAC's curriculum is structured around Outcome-Based Education (OBE) principles, focusing on the achievement of specific learning outcomes. It is meticulously designed, paying close attention to Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs). POs are aligned with the Vision and Mission of the college, aiming to enhance skill development, employability, and entrepreneurship among students. PSOs are crafted with input from various stakeholders and emphasize graduate attributes, ensuring that each programme is socially inclusive and relevant. COs are carefully developed by course designers to enhance students' competence and employability. These are reviewed in the Board of Studies (BoS), approved in the Academic Council, and ratified by the Governing Body. At JAC, OBE is implemented effectively for the past two years. Bloom's "Mastery Learning" approach is adopted, dividing curriculum content into smaller, distinct units, with student

progress evaluated based on mastery of these units. Question papers are designed using Bloom's Knowledge Levels (K-levels) to assess students' higher-order thinking skills. The Curriculum Design and Development Cell (CDDC) and the OBE Monitoring Cell were created to oversee the implementation and functioning of OBE within the college. OBE is implemented up to the valuation stage, with ongoing efforts to achieve successful implementation at the attainment level.

20.Distance education/online education:

Integrating participation in SWAYAM MOOCs into the curriculum has enhanced student engagement and motivated them to pursue online courses for additional credits. UG and PG students are awarded one extra credit upon completing a MOOC course through the SWAYAM portal. Faculty members from all departments actively contribute by creating e-content and online course modules, with several staff members applying to develop course modules for MOOC platforms. The college has established a Learning Management System (LMS), JACTILE, to enable departments to offer online courses. Expert-led training sessions, organized by the Department of Computer Science, prepared staff members for the effective implementation of the LMS. A state-of-the-art Istudio has been set up to support the technical requirements of faculty members developing e-content. The Foundation Course was fully delivered through JACTILE, with e-content prepared and examinations successfully conducted via the LMS. Non Major Elective is going to offered on LMS in the coming year.

Extended Profile

1.Programme

1.1   **41**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **1955**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **583**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3   **1712**

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1   **1397**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2   **119**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	**41**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1	**1955**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2	**583**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3	**1712**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1	**1397**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2 Number of full-time teachers during the year:	**119**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	**119**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**741**
4.2 Total number of Classrooms and Seminar halls	**75**
4.3 Total number of computers on campus for academic purposes	**466**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**249.25**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

- **Jayaraj Annapackiam College for Women (Autonomous) offers 18 UG, 9 PG, 7 Ph.D. programs, 2 Postgraduate Diploma, 6 Diploma, 2 B.Voc. Programmes under the Choice Based Credit System (CBCS).**
- **The curriculum is thoughtfully designed based on the needs and feedback collected from various stakeholders.**
- **The Board of Studies meeting for the academic year was held**

on 08.01.2024, followed by the Academic Council Meeting on 22.04.2024, where the curriculum was approved for implementation.

The programs and courses are crafted to address educational needs at the local, regional, national, and global levels:

Local:

- Practical training is provided through start-up initiatives.
- Certificate courses enhance students' employability.
- Courses offered by NCC, NSS, JACEP, YRC, Red Ribbon Club and Consumer Club promote social awareness among students.
- Courses includeIndigenous LiteratureandNaatupuraviyal(Tamil).

Regional:

- Courses likeEnvironmental Studies,Aptitude Building, andCapacity Buildingtackle region-specific challenges.
- Other offerings includeHistory of Tamil Nadu,Folk Tales and Myths, andHerbal Remedies.

National:

- Programs such asNational Integration,Personality Development, andOrganization etc cultivate unity and personal growth.

Global:

- Internships provide students with practical, real-world experience.
- Courses such as Skill Enhancement Compulsory Courses, Ability Enhancement Compulsory Courses, Computer Education, and Soft Skills Development prepare students for global opportunities.

Specialized subjects includeGlobal Environmental Issues(Zoology) andWeb Designing.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://www.annejac.ac.in/syllabus/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

29

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

809

File Description	Documents
Curriculum / Syllabus of such courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	[View File](#)
MoUs with relevant organizations for these courses, if any	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

386

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

48

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Professional Ethics

- **JAC integrates professional ethics through courses such as, Professional English, Capacity Building, Soft Skills, Art of Public Speaking, Organizational Behaviour, Business Ethics & Corporate Social Responsibility, Human Resource Management, Ethics of Beautician, Salon Ethics & Stock Management**

Gender

- **To encourage inclusiveness in gender-related issues, the college offers courses like, Women in India's Freedom Struggle, Women Studies, Feminist Writing, Women's Writing, Gender Rights, Maternal Child Health Care, Women Entrepreneurship**

Environment and Sustainability

- **The college emphasizes environmental consciousness and sustainability through, AECC course onEnvironmental Studies,**

- Specialized courses such as, Eco Literature, Environmental Biology, Green Computing.
- Foundation Course designed to enhance life skills, entrepreneurship, and sustainability.
- Extension activities via JACEP, enabling students to share knowledge on environmental issues with neighbouring villages.

Human Values

- Human values are incorporated into the curriculum through Courses by, Consumer Club, Red Ribbon Club, Youth Red Cross, Human Rights and Duties and Moral instruction classes.
- NCC programs such as:

National Integration

Personality Development

Organization and Health Programme

- Certificate Course onGandhian Thought, promoting values like truth, non-violence, and Sarvodaya.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

54

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

`1865`

File Description	Documents
List of students enrolled	[View File](#)
Any additional information	[View File](#)

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

`593`

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	[View File](#)
Any additional information	[View File](#)

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	`A. All 4 of the above`

File Description	Documents
Provide the URL for stakeholders' feedback report	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_1.4.1_Feedback_Analysis.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	[View File](#)
Any additional information	[View File](#)

1.4.2 - The feedback system of the Institution comprises the following	`A. Feedback collected, analysed and action taken made available on the website`

File Description	Documents
Provide URL for stakeholders' feedback report	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_1.4.2_Feedback_Analysis.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

741

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

741

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution's initiatives are thoughtfully designed to cater to slow learners, challenge advanced learners, and promote holistic development for all students.

Support for Freshers

- **A specialized One-Week Student Induction Programme was organized from 26th June to 4th July, 2023 to enhance freshers' communicative English skills (LSRW).**

Programmes for Slow Learners

- Remedial classes were conducted to provide additional academic support.
- A structured mentoring system (1:20 Ratio) ensured personalised attention and guidance.
- Supplementary exams were conducted to give the slow learners a second chance.

Programmes for Advanced Learners

- Advanced learners were encouraged through:
    - Special assignments tailored to their capabilities.
    - Participation in funded research projects JACFRP.
- PG students were motivated to publish articles in recognized journals, showcasing their academic potential.
- Projects and internships were categorized by learning levels to offer advanced learners challenging opportunities.

Programmes for Both Advanced and Slow Learners

- The academic framework catered to the needs of all students:
    - Tailored Computer Education through distinct streams (A, B, C, D) based on proficiency levels.
    - General Elective Courses to expand academic perspectives.
    - Self-study courses and MOOCs for additional credit opportunities.
    - Certificate Courses for honing multidisciplinary skills.
- Students were encouraged to develop multimedia content for seminars and virtual platforms, accommodating diverse learning preferences.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.annejac.ac.in/cia/#1563261512394-b177efa3-e9e9

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
19/06/2023	1955	119

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

A diverse range of activities and courses ensured that students gained practical experience and a profound understanding of their subjects.

Experiential Learning

- Webinars, workshops, and laboratory sessions offered vital platforms for hands-on learning.
- Language Labs effectively enhanced students' LSRW (Listening, Speaking, Reading, Writing) skills.
- Association activities like dramatics provided immersive learning experiences.
- Earn while Learnstart-up programs developed entrepreneurial skills.
- Lab-to-Landinitiatives and extension activities through JACEP and NSS enabled practical application of knowledge.

Participative Learning

- Interactive class activities, including group discussions, seminars, assignments, term papers, debates, and quizzes, promoted active participation.
- Courses likeAptitude Building,Soft Skills, andProfessional English(AECC) emphasized teamwork and collaborative learning.
- Practical sessions under theSkill Enhancement Compulsory Coursefocused on Computer Education.
- Internships and training programs provided real-world exposure.
- Field trips and industrial visits offered practical insights and direct experiences.
- Self-Study courses for final-year UG students encouraged independent learning.

- B. Voc programs were structured to equip students for real-world challenges.

Problem-Solving

- The curriculum integrated specialized courses such asNumerical Methods,Statistics,Linear Programming,Operations Research,MATLAB,Mathematical Physics,Optimization Techniques,Stock Market Data Analysis, andAccountancyto enhance problem-solving capabilities.

Group discussions and debates further nurtured critical thinking and analytical skills.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_2.3.1_Association_Activities_Experiential_Participative_Learning.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

- All teachers use ICT enabled tools such as Smart boards, E-content, LCD projectors, Interactive pen displays, smart boards, and digital visualizers etc.
- IQAC conducted a demonstration by experts for all the staff members on the usage of ICT tools.
- IQAC organized a 2 day workshop for staff and 1 week workshop for students on integrating AI in teaching/ learning.
- Campus-wide Wi-Fi connections provided internet access for students and faculty.
- The Department of English developed a Google Site named "Deep" for communication and resource sharing.
- General English students received training in LSRW skills using Lady Hawk Software in the Language Lab.
- Specialized courses like Digital Literature, Writing for the Web, and Content Writing introduced students to writing for social media and blogging.
- CIA components such as assignments and seminars were given on online mode.
- Flipped classroom experience was created for PG students by

sharing Econtent with them. The students would watch the lecture or video at home and have discussion in the class.

- Apps like Quiziz, Padlet, Google forms, Socrative Student, Mentimeter were used by teachers to conduct quiz to assess the student understanding.
- AI apps such as Alaya, ARLOOPA, Photomath, Hello History etc were used for engaging teaching.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.annejac.ac.in/e-content/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

119

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar:

- The academic calendar of the college is collaboratively planned, incorporating feedback from stakeholders such as the Principal, Secretary, Vice Principals, Controller of Examinations, IQAC Coordinator, Deans, HoDs, and Office Superintendent.
- The college calendar includes crucial information such as rules and regulations, scholarship details, and schedules for all academic activities.
- The timeline specified in the calendar is strictly adhered to throughout the academic year.

Teaching Plans by the Departments:

- **The General Time Table is developed by the Vice Principals in consultation with the HoDs.**
- **Department-specific timetables are created based on the General Time Table.**
- **Before the start of each semester, teachers prepare individual Master Plans that align with their personal timetables, which are then submitted to the Principal via the HoDs.**
- **Teachers maintain detailed lesson plans that are reviewed and approved by the HoDs on a weekly basis, with monthly reviews by the Principal.**
- **Departmental activities are carefully planned, and an action plan is presented to the IQAC during the Planning Committee Meeting at the start of the academic year.**
- **At the end of the academic year, departmental activities are evaluated, and an action-taken report is submitted to the IQAC and presented to the Evaluation Committee.**

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

119

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	[View File](#)

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

72

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1416

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

13

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

2

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	[View File](#)
Upload any additional information	[View File](#)

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

- **In UG/PG programs, a candidate is considered to have passed each course if they achieve 40%/50% marks in both the semester examination and Continuous Internal Assessment (CIA).**
- **Students who do not meet the required passing marks in CIA are given the opportunity to take internal tests in the following semester, with results announced accordingly.**
- **UG/PG students failing in CIA during the VI/IV semester must appear for Re-CIA along with supplementary examinations.**
- **Practical exams are conducted with external examiners from other institutions.**
- **The process of mark retrieval, result processing, and publication is fully online for increased efficiency and convenience.**

Examination Reforms – 2023-2024:

- **A one-day Workshop on Examination Reforms for staff was conducted with IQAC.**
- **An Invigilation Duty Exchange Requisition form was designed and issued.**
- **Hall allotment for semester exams was made available online.**
- **Students were provided the facility to download their hall tickets along with the allotted hall number.**
- **Supplementary exams were introduced for all UG and PG students with arrears in current semester courses, covering both internal and external assessments.**
- **Outcome-Based Education (OBE) was implemented for the 2023-2026 batch students in both UG and PG courses.**
- **The display of Tamil font in the mark statement was implemented.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.annejac.ac.in/examination-pattern/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

- **The Curriculum Design and Development Cell (CDDC) developed the Programme Outcomes (POs) and course patterns for all programs in consultation with senior faculty and external experts.**
- **Each course syllabus is divided into five units to assess students' outcomes in alignment with POs and Programme Specific Outcomes (PSOs).**
- **Faculty members defined the Course Outcomes (COs) for Part-I, Part-II, and Part-III courses, while COs for Part-IV and Part-V courses were finalized after extensive expert discussions.**
- **Course Outcomes (COs) were aligned with Bloom's Taxonomy Knowledge Levels and PSOs, mapped according to the Outcome-Based Education (OBE) model.**
- **The COs were reviewed and approved by the Board of Studies (BoS), with input from external members.**
- **The syllabus for each program, along with the expected outcomes for each course, was uploaded to the college website for student accessibility.**
- **Every student received a syllabus book that included the program blueprint, with Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs).**
- **Course instructors regularly informed students about the COs to keep them updated.**
- **During the assessment process, faculty ensure students meet the COs through appropriate teaching and evaluation methods.**
- **The OBE Monitoring Cell oversees the smooth implementation of OBE across the institution.**

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	[View File](#)
Link for additional Information	https://www.annejac.ac.in/cia/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

- At JAC, evaluation is a key focus to ensure continuous improvement in academic performance aligning with educational objectives.
- Student performance is regularly assessed through class tests, internal and external examinations, and competitive exam results, which are used to measure the attainment of Programme Specific Outcomes (PSOs).
- Achievement of Programme Outcomes (POs), PSOs, and Course Outcomes (COs) is ensured using both direct and indirect evaluation methods.
- Direct methods include Continuous Internal Assessment (CIA) components such as Internal Tests I & II, practicals, projects, seminars, internships, assignments, term papers, group discussions, quizzes, and presentations. Evaluation modes cover projects, viva, lab work, case studies, group discussions, and final semester examinations, addressing various levels of understanding.
- JACEP Extension activities enable students to evaluate their contributions to society.
- Indirect methods include course exit surveys, feedback analysis, and recognition of co-curricular and extracurricular achievements.
- OBE is a priority at JAC, with a goal for full implementation. The curriculum, teaching methods, and assessment strategies are aligned to ensure attainment of POs, PSOs, and COs.
- Question papers are formulated based on Bloom's Taxonomy levels, and marks awarded accordingly.

Till evaluation OBE is implemented and soon attainment sheets would be issued.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_2.6.2_Governing_Body_Meeting_Minutes.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

568

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_2.6.3_Annual_Report_from_CoE.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.annejac.ac.in/wp-content/uploads/2024/12/JAC_2023-24_2.7.1_Student_Satisfaction_Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

- **The institution's research facilities are frequently updated, and a well-defined policy for the promotion of research is in place. This policy is available on the institutional website and implemented under the supervision of the Research Committee.**

- A newly established instrumentation center and research laboratories for the Research Centers of Chemistry, Physics, and Zoology include research study rooms with Wi-Fi access for Ph.D. scholars.
- Seed money is distributed to faculty members and Ph.D. scholars to encourage high-quality research and publications.
- A dedicated Project Development Officer supports the submission of project proposals to various funding agencies.
- Faculty members completing major or minor research projects, as well as students and faculty publishing in SCOPUS or UGC-CARE listed journals, are recognized with medals during the Annual Day celebration.
- A Research Forum has been established to provide Ph.D. scholars with a platform for improving research quality.
- The central library provides access to research reviews, journals, and e-journals, fostering a research-oriented environment.
- The Research Committee and IQAC jointly organized a Faculty Development Programme onIntellectual Property Rights and Innovative Research Methodsfor the staff.
- JACJOSHAM, a peer-reviewed bi-annual journal published by the Research Committee, features original research papers from faculty members.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.annejac.ac.in/wp-content/uploads/2022/10/Promotion-of-Research.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

3

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

3

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

4.65

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

8

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_3.2.2_TNSCST_Project_letter.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

25

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

8

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_3.2.4_Link_to_Funding_Agency.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Transfer of Knowledge:

- **7 Centres of Research**
- **Monthly study circles were conducted by all departments,**

where faculty members shared their expertise with colleagues.

- Departments organized 3 seminars, 4 workshops, 8 webinars, 2 conferences, and 1 hands-on training program.
- JAC's Well Equipped BSR Lab that provides research facilities for the whole neighbouring districts

Entrepreneurship:

- World Entrepreneurship Day was celebrated.
- 4 lectures were organised by IIC on Entrepreneurship.
- Workshops were held on Notepad, file making, Elementary Fagoting, doormat making, cake-making and candle preparation.

Incubation and Community Orientation:

- The incubation unit conducted training programs on paper and cloth bag making, basic sewing, Zardosi embroidery, art from waste, and vocational skills.
- All departments initiated start-up programs, with profits directed towards supporting financially disadvantaged students.
- The Chemistry Department's start-up program trained students in preparing products such as phenyl, decorative candles, cylinder sambrani, washing powder, liquid soap, toilet cleaner, and pain balm.
- Many training programmes on mushroom cultivation were conducted.
- The Eco Club, Waste Water Management Unit, and Green Campus team organized various initiatives, including a Climate Change Conference, Green Audit, awareness program on banning plastic usage, a training programme on Solid Waste Management and a guest lecture.
-

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_3.3.1_Website_Link.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

29

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

10

File Description	Documents
URL to the research page on HEI website	https://www.annejac.ac.in/8467-2/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

79

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

77

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_3.4.4.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

43.5

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

939

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

4.328 Lakhs

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

5,70,773

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

- **Totally 91 impactful extension activities were conducted by various clubs and cells of the college**
- **JACEP (Jayaraj Annapackiam College Extension Programme)organized seminars and awareness programs on topics such as Sustainable Management of Natural Resources,Environmental and Literacy Awareness, Evils of Alcohol and Child Marriage,Importance of Cleanliness, andHealth Insurance Schemesfor the neighboring villages.**
- **Surveys were conducted, and residents of the adopted villages were informed about government scholarships and welfare schemes.**
- **Significant days likeLiteracy Day,Republic Day,World Environment Day,World Population Day, andNature Conservation Daywere celebrated.**
- **Entrepreneurship training on doormat making, phenyl preparation, and washing powder production was provided to women from Sarathupatti.**
- **JACEP extended its community service initiatives in adopted villages through specialized groups focusing onEducation,Health and Hygiene,People Organization and Liaison, andEnvironment.**
- **NSS volunteersconducted activities such as drug awareness and environment protection rallies, seminars, vocational skill training, medical camps, tree plantations, book donations, and competitions for the residents of adopted villages.**
- **RRC membersorganized awareness programs onHIV,Violence Against Women, andBlood Donation. They also conducted anHIV Awareness Rally, a drama, and a blood donation camp.**
- **YRC membersobservedInternational Day for Ozone Preservationby donating saplings and raised awareness about the harmful effects of polythene by distributing cloth bags to the people of T. Kallipatti.**

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_3.6.1_Additional.pdf

3.6.2 - **Number of awards and recognition received by the Institution, its teachers and**

students for extension activities from Government / Government-recognised bodies during the year

142

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

91

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1805

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

52

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international

importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

81

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Campus and Learning Spaces:

- **The institution spans 58.74 acres, featuring thoughtfully designed learning spaces and state-of-the-art facilities.**

Classrooms and Teaching Facilities:

- **66 classrooms with ergonomic seating, ample natural lighting, ventilation, and ceiling fans provide a conducive learning environment.**
- **8 seminar halls, an open-air auditorium, and a mini-conference hall offer contemporary venues for academic and extracurricular activities.**
- **Modern teaching aids include 45 LCD projectors, 11 interactive pen displays, 2 smart boards, and a digital visualizer.**
- **45 laptops and 5 overhead projectors support diverse teaching methodologies.**
- **Purpose-built laboratories for UG, PG, and M.Phil. programs ensure practical and experiential learning.**
- **An advanced instrumentation center, funded by UGC and DST-FIST, provides cutting-edge resources for research.**
- **A dedicated workstation supports theoretical and condensed matter physics research.**

Computing Equipment:

- **466 computing devices, including laptops, installed with essential academic software.**
- **Reliable servers and campus-wide Wi-Fi with 110 Mbps speed ensure seamless connectivity.**
- **39 printers support academic material generation.**
- **3 computer labs, 2 browsing centers, and an advanced Language Lab equipped with specialized software enhance technical skills.**
- **Net cards enable free internet access for students.**

Library:

- **Two spacious blocks house over 50,000 books.**

Subscriptions to 150 journals provide updated academic and research content

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_4.1.1_Link.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution offers diverse amenities to nurture cultural enrichment, physical well-being, and holistic student development through facilities for cultural activities, yoga, sports, and games.

Cultural Activities Facilities:

- **The Fine Arts Club serves as a creative hub with costumes, props, and technical equipment, including tape recorders, a CD player, and a laptop for rehearsals.**
- **Two auditoriums—a spacious Indoor Auditorium (6858 sq. m., built in 1996) and an Open-Air Auditorium (7598 sq. m., constructed in 1998)—feature advanced sound systems, lighting, and green rooms for cultural events.**
- **Additional venues include a Conference Hall (1620 sq. m., built in 2005) and the Infant Jesus Hall (1620 sq. m.,**

constructed in 2014), providing ample space for meetings and performances.

Sports and Games Facilities:

- A 4.5-acre sports field, established in 1971, includes courts for various games and a 200-meter jogging track.
- Indoor facilities feature two sports rooms (10m × 10m each) and an Indoor Sports Center (5649 sq. ft., built in 2012) for indoor games.
- A HEPSN mobility device center supports differently-abled students.
- A 100-bed sports hostel houses a dedicated yoga hall, while a fully-equipped gym offers fitness machines like treadmills, cycles, and resistance bands.

These facilities promote artistic growth and physical fitness.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/physicaleducation/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

52

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

249.25

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is automated using Integrated Library Management System (ILMS) known as "NIRMALS."

Key Information:

- Name of ILMS Software: NIRMALS
- Nature of Automation: Fully automated
- Version: NIRMALSPRO 6.1.0
- Year of Automation: 2003

Features of NIRMALS ILMS:

- NIRMALS streamlines article searches within the library, simplifying access to resources.
- It boasts an intuitive interface with easy-to-navigate menus, pick-up lists, and shortcut keys for enhanced user experience.
- The system includes robust search functionalities and tools, allowing users to tailor search results and display formats to their needs.
- Built-in features ensure data validation, integrity checks, and multi-level access security for protection.
- Context-sensitive help is available to guide users in using the system efficiently.
- The system follows bibliographic standards to maintain data compatibility and portability across platforms.
- The data entry interface is designed to resemble a worksheet, facilitating easy input while adhering to Y2K standards and international data exchange protocols.

Integrated Modules:

- The ILMS offers a range of integrated modules to support

library operations, such as Acquisitions, Bibliographic Control, Circulation Management, Desktop Information Systems, Serials Management, Online Public Access Catalog (OPAC), General Utilities, and the Union Public Access Catalog (UPAC).

This advanced automation system enhances the efficiency of library services, streamlining library management tasks, user interactions, and online access to library resources.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.annejac.ac.in/library/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

6.49105

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

117

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

- The institution's IT policy ensures secure technology usage, Wi-Fi access and cybersecurity.
- A dedicated budget is allocated for IT enhancements, hardware upgrades, cybersecurity, antivirus software, and maintenance.
- A total of 466 computers support academic and administrative purposes.
- Security is reinforced with 79CCTV cameras for electronic surveillance.
- The College website serves as a comprehensive and regularly updated source of institutional information.
- Advanced software like Lady Hawk, Matlab, SPSS, TALLY, and SAP enhances teaching and learning experiences.
- Administrative tasks are streamlined through regularly updated ERP software, including FLAIR, Hi-Grade, and ACME.
- The Library is equipped with internet access, Online Public Access Catalog (OPAC), and Bar-coding for gate entry, circulation, and stock verification.
- Access to e-resources is enabled through INFLIBNET for academic research and learning.
- A state-of-the-art Istudio facilitates the creation of e-content to enhance teaching and learning resources.
- The college's Moodle platform, JACTILE, supports seamless online teaching, learning, and evaluation.
- Internet, intranet, and campus-wide Wi-Fi connectivity ensure smooth communication and data access.
- Antivirus software is regularly renewed to maintain system security.
- Periodic replacement of computers with advanced configurations and server upgrades ensures cutting-edge technology is available.
- A system administrator, appointed by the management,

oversees maintenance and periodic updates of IT systems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_4.3.1_IT_Facilities.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1955	**381**

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	**A. ?50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	**A. All four of the above**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_4.3.4_E-content_Centre_Video.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

115

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

At JAC, we emphasize the effective maintenance and utilization of physical, academic, IT, and support facilities to create an environment conducive to learning and growth. A structured system ensures all facilities remain functional, safe, and well-maintained.

Physical and General Infrastructure Maintenance

- Regular Inspections: Classrooms, laboratories, and sports complexes undergo routine inspections to address safety and maintenance needs promptly.
- Proactive Upkeep: A preventive maintenance plan ensures smooth operations, including timely repairs and upgrades.
- Campus Hygiene: Tracks, courts, and campus areas are cleaned and fumigated regularly, ensuring a safe and hygienic environment.
- Aesthetic Maintenance: Buildings are repainted every three years, with daily cleaning, monthly dusting, and washroom upkeep.

IT Infrastructure Management

- **System Maintenance: Lab assistants, guided by the system administrator, ensure smooth computer and network operations. Vendor support is utilized for software, hardware, and power backup maintenance.**

Library Resource Maintenance

- **Preservation Efforts: Strict library rules and periodic bookbinding ensure the durability of resources.**

Academic Facility Utilization

- **Efficient Scheduling: Classrooms, laboratories, and libraries are well-organized for optimal usage. Digital catalogs aid resource retrieval.**

Campus Beautification

Green Spaces: A dedicated gardener maintains campus greenery, enhancing aesthetics.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_4.4.2_Link.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1009

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	[View File](#)

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

325

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.annejac.ac.in/cells/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

597

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of	**A. All of the above**

statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

205

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

135

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

12

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

144

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council plays a vital role in student engagement and representation, serving as a dynamic platform for student involvement. Under the guidance of the Dean of Student Affairs, the Council is composed of secretaries and joint secretaries from various student associations, who also contribute to both statutory and non-statutory committees, ensuring that students' voices are heard in key decision-making processes.

Committee Involvement:

Student representatives are actively engaged in campus development through their participation in several important committees, including:

- Academic Council
- IQAC
- Board of Studies
- Anti-Ragging Committee

- Student Council, among others.

Campus Community:

The Student Council organizes a wide range of events that promote community spirit among students, such as Union Inauguration, Teachers' Day, Christmas Day, Women's Day, Fine Arts events, and other celebrations. Additionally, the Council has introduced initiatives like student forums and suggestion boxes, fostering greater student engagement and participation.

The student parliament, JACSAFA, oversees various aspects of student life, including maintaining discipline, managing transportation, ensuring cleanliness, handling online payments, and conducting charitable activities, reflecting the institution's commitment to holistic student development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/joint-secretary/

5.3.3 - Number of sports and cultural events / competitions organised by the institution

49

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

- The Alumnae Association, registered under the name Jayaraj Annapackiam College for Women, Periyakulam Alumni Association (Serial Number SRG/Periyakulam/48/2019), remains an active and engaged network.
- The Alumni Association plays a crucial role in providing

- financial contributions to support the institution's growth and development.
- Mentorship and Career Guidance:The association organizes mentorship and career guidance sessions, offering valuable support to current students.
- Regular Alumni Events:Annual reunions and meetings create a sense of community and strengthen connections within the alumni network. Alumnae reunions happen regularly at the JAC campus and in other places like Theni, Royappanpatty, Chennai etc.
- Global Reach:The NRI alumni chapter, spanning across the globe, enhances the institution's global reach and bolsters its reputation.
- Alumnae Representation in Academic Affairs:Alumnae serve on the Board of Studies for all disciplines, contributing their subject expertise and providing valuable input in academic matters and curriculum design.
- Endowment Prizes and Scholarships:Endowment prizes recognize academic excellence, and an educational endowment provides scholarships to deserving students from underprivileged backgrounds.
- An alumna is included in the IQAC, ensuring her expertise supports the institution's continuous improvement.

Guest Lectures and Webinars:Alumni share their knowledge and experiences through guest lectures and webinars, enriching students' learning experience

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.annejac.ac.in/alumniassociation- 2/

5.4.2 - Alumni's financial contribution during the year	D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

- **The Board of Management includes the Superior General, Sisters of St. Anne of Tiruchirappalli, as the President; the Provincial as the Vice-President; the Secretary; the Principal of the College; members from the Congregation; and representatives from the Donor's family. Their primary objective is to establish goals and objectives aimed at empowering rural young women in the region.**
- **The Secretary functions as the Administrative Head, while the Principal serves as the Academic Head.**
- **Administrative responsibilities are managed by Vice-Principals, the Controller of Examinations, Deans, the IQAC Coordinator, and the Office Superintendent, with teachers assuming these roles.**
- **The Staff Council, composed of all Heads of Departments, Vice-Principals, the Physical Directress, and the Librarian, collaboratively finalizes academic activities.**
- **The Principal holds meetings with HoDs to review, plan, and implement activities effectively.**
- **Faculty members design departmental activities and submit them to the Planning Committee.**
- **Statutory bodies such as the Governing Body, Academic Council, Finance Committee, and BoS (Board of Studies) convene to discuss and finalize academic plans.**
- **Coordinators of student support services present their plans to the Principal through the IQAC.**

The Principal communicates upcoming events to students through assemblies, academic calendars, the college website, and notice boards.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.annejac.ac.in/wp-content/uploads/2023/08/College-Handbook-2023-2024-1.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

- **The Vice-Principals:**
    - Manage daily attendance, student discipline, and internal examinations.
    - Assume responsibility for coordinating all activities in the absence of the Principal.
- **Various Committees:**
    - Comprising administrators, faculty, students, and external experts, facilitate decentralized decision-making and operations.
- **The Dean of Students:**
    - Assists in planning and coordinating College Union activities and academic events.
- **The Dean of Academic Affairs:**
    - Oversees curricular matters and ensures the effective implementation of Outcome-Based Education (OBE).
- **The Research Committee:**
    - Led by the Dean of Research (DoR), promotes a research-oriented campus environment.

Case Study: The Project Development Officer (PDO), an integral member of the Research Committee, actively encouraged faculty and scholars to seek funding for projects from agencies such as DBT, TNSCST, SERB, and ICHR. The PDO reviewed and approved research proposals submitted by faculty. Following the directives of the DoR and PDO, the college management allocated Rs. 1,50,000 to faculty members and Rs. 90,000 to Ph.D. scholars as seed money for their research.

An MoU was signed between TNSCST, Government of Tamil Nadu, and the college to establish Rural-Urban Connectivity Centers focused on technology dissemination, research, and livelihood sustainability.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_6.1.2.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

JAC is committed to strategic development through focused planning.

- A five-year plan was deliberated upon in the General and Governing Body Meetings, emphasizing that all institutional activities align with the college's vision and mission.
- Departments and cells were guided to develop their action plans accordingly.
- These action plans were presented during the Planning Committee Meeting on 1 & 2 August , 2024.
- Regular meetings conducted by the Principal, Staff Council, and IQAC ensured that plans were clearly communicated to stakeholders.
- The IQAC closely monitored the alignment of college activities with the strategic plan.
- To facilitate efficient implementation, 30 committees comprising staff members supported the execution of the Institution's Strategic Development Plan (ISP).

Example of Successful ISP Implementation: The signing of MoUs with 81 institutions and industries marked a significant milestone in achieving the ISP. A Nodal Officer was appointed to establish and maintain these collaborations. Partnerships with colleges, universities, and industries have been forged, providing various opportunities for students and staff, including:

- Cultural exchanges.
- Collaborations for seminars/workshops.
- Consultancy and extension activities.
- Faculty development programs.
- Gender studies and green audits.
- Joint publications.
- Membership in BoS and editorial boards.
- Recruitment drives.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_6.2.1_Governing_Body_Meeting_Minutes.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

- **The Board of Management functions as the highest governing body of the institution.**
- **Its members include the President, Vice-President of the College, Secretary, Principal, Congregation representatives, and members of the Donor's family.**
- **The Governing Body, chaired by the Superior General as President and the Provincial of Madurai Province as Vice-President, includes Vice-Principals, the Controller of Examinations, Dean of Academics, IQAC Coordinator, UGC nominee, State Government nominee, University nominee, and an Educationist.**
- **Major academic plans are discussed and finalized by the Governing Body, which also evaluates institutional activities and recommends improvements.**
- **The Secretary, serving as the Administrative Head, oversees appointments, while the Principal, as the Academic Head, manages admissions.**
- **Coordination of activities is handled by Vice-Principals, the Controller of Examinations, Deans, the Staff Council, the Office Superintendent, the College Union, and JACSAFA.**
- **The Academic Council reviews and approves recommendations from the Board of Studies (BoS), with BoS meetings organized by Heads of Departments.**
- **Student grievances are addressed by the Dean of Students and Heads of Departments. Faculty, administrative, and technical staff grievances are directed through the respective staff club Secretaries to the Principal or Secretary for resolution.**

File Description	Documents
Paste link to Organogram on the institution webpage	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_6.2.2_JAC_Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_6.2.2_Website_Link.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Teaching and non-teaching staff have separate staff clubs to address their specific needs and interests.

Welfare schemes for staff include:

- Financial aid for faculty research.
- Access to personal loans from nationalized banks.
- Teachers Provident Fund (TPF) benefits.
- Contributory Pension Scheme (CPS) for self-financing teaching and non-teaching staff.

Additional benefits for non-teaching staff:

- Bus fee concessions.
- Enrollment in the New Health Insurance Scheme.

- **Availability of staff quarters on campus.**
- **Gifts during festivals.**

Leave entitlements:

- **Aided staff receive various types of leave as per government regulations.**
- **Maternity and medical leave are extended to self-financing staff under similar terms.**

Recreational benefits:

- **Administrative staff enjoy a one-day tour organized by the management.**
- **Teaching staff participated in a professional and leisure tour to Thailand.**

Professional development:

- **Teaching staff are encouraged to publish research, present papers, and attend orientation/refresher courses and faculty development programs to enhance their skills and career growth.**

Financial assistance:

- **The JAC Aided Faculty Welfare Scheme allows staff to save monthly and access loans with convenient EMI options.**

Awareness initiatives:

- **A lecture was organized to inform staff about various insurance schemes and their benefits.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_6.3.1.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

95

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The internal financial audit is managed by a team of auditors headed by the Provincial of Maria Province, Madurai. Additionally, a Chartered Accountant is engaged to audit the college's financial statements. This external auditor performs the statutory audit for the Parent Society at the end of each academic year, certifying

financial statements and issuing annual audit reports.

UGC accounts are audited and certified by the Chartered Accountant, with the Statement of Account and Utilization Certificate submitted to the funding agency. Similarly, income from Self-financed programs and accounts under the Scholarship scheme are audited annually by the Chartered Accountant.

Salary grant claims for teaching and non-teaching staff under the aided stream, funded by the state government, are verified by the Regional Director of Collegiate Education, Madurai. The college submits detailed financial statements, including salary details, fee collections, scholarship disbursements, and UGC accounts, to the Regional Director annually. Additionally, accounts for income from Self-financed programs and the Scholarship scheme undergo routine audits to ensure compliance and transparency.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_6.4.1_RJDCE_Audited_Statement.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

9.39

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college ensures the ethical and transparent management of all funds.

It secures financial support from diverse sources and funding agencies to advance academic initiatives and improve

infrastructure.

Resource mobilization efforts include securing grants for undergraduate (UG) and postgraduate (PG) development, along with additional funding under special schemes.

A significant number of scholarships are accessed through Government and Non-Government schemes to benefit students.

More than 305 students benefitted out of Puthumai Penn Scheme.

Faculty and students also obtain research funding from agencies like ICSSR and TNSCST.

The institution receives grants from the UGC for Community College programs and major research projects. Financial support is further strengthened through:

- 67 Endowments established by staff and alumnae
- Research funds created by the management.
- Contributions from alumnae and well-wishers for infrastructure and academic development.

The consultancy cell generates funds through its services, which are used to procure equipment for the BSR Lab. UGC research grants are utilized to enhance research centers and instrumentation facilities.

Programs like "Earn While You Learn" provide students with earning opportunities, while economically disadvantaged and deserving students benefit from faculty-administered "Freeships" schemes.

Additionally, seminars and conferences are organized using grants from agencies like ICSSR.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.annejac.ac.in/wp-content/uploads_/2022/12/5.-Resource-Mobilization.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC actively works to maintain institutional quality and enhance staff skills.

Conducted a Faculty Development Programme (FDP) on "Assessment Approaches for Outcome-Based Education."

Organized periodic IQAC meetings and facilitated a Planning Committee Meeting and a Co-ordinators' Meeting for Clubs and Cells.

Jointly hosted a National Guest Lecture on "Indian Knowledge Systems: The Evolution of Dramaturgy, Aesthetics, and Theory" with the PG Department of English.

Arranged FDPs on "Interactive Teaching Tools for an Immersive Learning Experience," "Intellectual Property Rights & Innovative Research Methods," and "Mentoring for Leadership."

Provided an Orientation on Outcome-Based Education (OBE) for staff with less than seven years of experience.

Uploaded NIRF details on 12th January, 2024

Facilitated a Student Orientation Programme on the importance of Feedback.

Organized training programme for non-teaching staff.

Conducted international guest lectures on higher education opportunities and sustainability (SDG-7).

Conducted an FDP on "Examination Reforms" with the Controller of Examinations.

Held an External Academic and Administrative Audit on 17th February, 2024

Feedback on teachers from outgoing students was collected in March 2023, while feedback from alumni was gathered during an online Alumni Meeting in April 2023.

The Annual Quality Assurance Report (AQAR) for the year 2022-2023 was submitted to NAAC on 15th April, 2024.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.annejac.ac.in/1586-2/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Academic Audit: The IQAC oversees the Academic Audit for all departments. An Internal Academic Audit was conducted on May 2, 2023, to evaluate learning outcomes, curriculum and co-curricular activities, and the effectiveness of various teaching-learning strategies. Faculty members analyzed teaching methods and outcomes within their departments and were encouraged to integrate ICT tools into their teaching practices. An External Academic Audit was carried out on June 15, 2023.

Planning and Evaluation Committee The IQAC convened meetings on August 1, 2, and 3, 2024, at the start of the academic year to discuss departmental and club/cell action plans. Heads of Departments (HoDs) and coordinators presented their plans, while the Secretary and Principal provided suggestions for improvement and effective implementation. At the academic year's conclusion, an Action Taken Report was reviewed during a meeting organized by IQAC. The submitted action plans and reports were analysed, and the findings were discussed with the Principal for further refinement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_6.5.3_Planning_Committee_Meeting.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution	A. Any 4 or all of the above

Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.annejac.ac.in/annual-report/
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our mission is grounded in the belief that education empowers women, and provides them with a strong foundation.

The curriculum reflects this commitment by increasing inclusivity, promoting gender equity, and addressing women's issues. Courses such asWomen's Writing,Feminist Writing,Marginal Literature, andWomen's Studiesamplify the voices and perspectives of women.

The Women's Cell celebrated International Women's Day by honouring accomplished women and conducted skill development and entrepreneurship training for women in neighbouring villages.

Student and staff safety is a top priority, with robust measures including CCTV surveillance, ID cards, college bus facilities, and gate entry cards for hostel students. The campus is equipped with a trained nurse and counselling services for additional support.

Infrastructure is designed with students' convenience in mind, featuring common rooms, health centres, lunch sheds, sports rooms, a 100-bed hostel for sports students, recreation and prayer halls, a breastfeeding room, and dressing rooms.

SARWODEEP produces sustainable, hygienic, and affordable sanitary napkins.

PG and Research Centre of History organised various programmes on eliminating violence against women.

Regular workshops and seminars on women's health, self-defense, and financial literacy were conducted to equip students with essential life skills, encouraging independence and holistic development.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_7.1.1_Additional.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**A. Any 4 or All of the above**

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Waste Management Practices

Solid Waste Management Biodegradable and non-biodegradable wastes are systematically segregated. Biogas generated from degradable waste, night soil, and plants is utilized for campus cooking. Sanitary napkins are responsibly disposed of using incinerators.

Liquid Waste Management Wastewater is recycled for gardening, and RO system reject water is used for student handwashing. Laboratory wastewater is managed following standard procedures. Proper drainage systems and rainwater harvesting ensure efficient water use and conservation.

Biomedical Waste Management Needles are safely incinerated using specialized machines. Biodegradable and non-biodegradable biomedical wastes are segregated and disposed of responsibly.

E-Waste Management Obsolete computers and peripherals are preserved in the Hardware Museum. UPS batteries are exchanged with suppliers, and other e-waste is handed over to certified agents for proper disposal.

Hazardous Chemicals and Radioactive Waste Management Microscale experiments are conducted to minimize the use of chemicals and reduce associated hazards.

Waste Recycling System SARWODEEP, a college-based unit, recycles waste paper into boards for files and daily calendars, promoting sustainability and resource efficiency.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles	**A. Any 4 or All of the above**

2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage	A. Any 4 or all of the above

including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

• The college creates an inclusive environment celebrating diversity, tolerance, and respect, creating a sense of belonging for all.

• An inclusive curriculum focuses on areas such as Gender Studies, Subaltern Studies, Dalit Literature, Indigenous Literature, and regional voices, promoting diverse perspectives.

• National and international days like World Environment Day, International Day of Peace, and Youth Day are observed to highlight global citizenship and shared values.

• Festivals like Christmas, Deepavali, Pongal, and interfaith prayer gatherings showcase cultural and religious appreciation.

• Monthly departmental prayer meetings and communal harmony observances encourage interfaith dialogue and unity among diverse communities.

• An Anti-Drug Pledge was administered to students to promote awareness and responsibility.

· **A seminar and workshop on translation skills developed interdisciplinary collaboration and academic growth.**

· **An awareness programme on Peace and Social Harmony was conducted by the NSS to emphasize community coexistence.**

· **International guest lectures on Intercultural Communication Skills and the Literature and Culture of Japan promoted cross-cultural understanding.**

· **The College Union organized an awareness program on the Constitution of India, underscoring civic responsibility.**

· **A cultural festival was hosted to celebrate community bonding and local traditions.**

· **Department of Tamil commemorated the significance of the Tamil Official Language Act, promoting linguistic pride.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- **Independence Day and Republic Day were celebrated by the College Union, all departments, and the NCC. NSS and extension units marked these occasions with celebrations in neighbouring villages.**
- **NSS organized an awareness program and a World Record human chain to observe the International Day against Drug Abuse.**
- **JACEP conducted an Orientation Programme on topics like Government Welfare Schemes, Women Empowerment, Human Rights, Social Responsibility, and Educational Policies.**
- **An Industrial visit for World Industrial Day showcased activities through visits to garment, napkin, and paper recycling units, alongside a talk on "Women Entrepreneur".**
- **Women's Equality Day was celebrated through songs, street plays, and awareness sessions highlighting the importance of gender equality.**
- **The Consumer Club organized a guest lecture on "Consumer Awareness".**

- A workshop on Gandhi's Khadi and Village Industries was conducted.
- Chandrayaan Utsav and Space Week were celebrated by the Physics department, inspiring interest in space sciences.
- Environmental initiatives like the 'Clean India' program and Puneet Sagar Abhiyan were undertaken by NSS and NCC.
- Awareness programs on Government Welfare Schemes were conducted by NSS units for students and local communities.
- The HEPSN Club held a "Scheme Awareness Programme" for differently-abled students.
- NSS hosted various events to enhance civic awareness among students.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

JAC places great emphasis on commemorating National and International Days of significance, creating awareness and community engagement among students.

The college actively participates in events that celebrate cultural, environmental, and social causes.

The NCC cadets enthusiastically participated inInternational Yoga Daycelebrations, showcasing their dedication to health and well-being.

A two-day National seminar onInternational Yoga Daywas also organized, reflecting the college's commitment to promoting a balanced lifestyle.

The college celebratedIndependence Daywith great fervour, featuring a flag hoisting ceremony and an inspiring address.

Similarly,Republic Daywas marked by collaborative efforts from the College Union and all the departments, emphasizing patriotism and civic responsibility.

Special days such asTeachers' DayandInternational Women's Daywere also observed with meaningful activities. OnInternational Women's Day, the Women Cell honoured 13 accomplished women, celebrating their achievements and inspiring students.

In addition, a wide range of important days likeWorld Environment Day, International Day Against Drug Abuse, World AIDS Day, International Day of Peace,andYouth Awakening Daywere observed with awareness programs and activities.

Regional festivals such asPongal, Christmas,andOnamwere celebrated with cultural richness, calling for inclusivity and appreciation for traditions.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice 1 Title: Eco Club, Waste Water Management, and Green Campus

Objectives: To enhance dialogue on ecological concerns impacting biodiversity.

Context: Recognized the need for efficient environmental management to promote sustainability.

Practice: Members monitor pollution and energy use. Students participate in training programs. Green Audit confirms a clean, oxygen-rich campus. Pollutants, polythene, and plastic bags are banned.

Evidence of Success: Preserved biodiversity, improved waste management, and enhanced groundwater levels.

Problems and Resources: Faced challenges due to limited resources.

Best Practice II

Title: JACFRP and JACTILE

Objectives:

Promote a culture of research and academic excellence among staff and students.

Context:

JACFRP- To help staff and students engage in quality research.

JACTILE- College's moodle platform

Practice:

JACFRP- The applicants present proposals in the Screening Committee Meeting. The selected staff members are given Rs. 25,000/-. Students received Rs. 10,000/-.

Completion of project within time with quality paper publications.

JACTILE- Staff are trained in online content making.

Evidence of Success:

JACFRP- Rs. 2,50,000/- was given to staff and Rs.1,00,000/- was sanctioned for students. Project and papers were completed on time.

JACTILE- Students learnt Foundation Course through moodle.

Problems Encountered and Resources Required:

JACFRP Identifying authentic journals.

JACTILE Making rural students cope with e-learning.

File Description	Documents
Best practices in the Institutional website	https://www.annejac.ac.in/wp-content/uploads/2024/12/JAC_2023-24_7.2.1_Best_Practice_Website.pdf
Any other relevant information	https://annejac.ac.in/AQAR_2023_2024/JAC_2023-24_7.2.1_Best_Practice.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Women Empowerment

In a rural setting ridden with infanticide and early marriage, JAC stands as a beacon of women's empowerment, transforming lives through education.

The college has made a significant impact, with nearly every household in the surrounding area proudly including first-generation graduates.

JAC remains dedicated to uplifting marginalized and economically disadvantaged young women.

Offering a wide range of programs, including UG, PG, PhD, PG Diploma, skill development, vocational courses, and value-added certificates, the institution aims to enhance employability and entrepreneurial skills.

To support personal and professional growth, JAC organizes various activities focused on awareness, communication, and life skills development.

The college also promotes earning while learning through incubation centers and start-ups like mushroom cultivation.

Community outreach is central to JAC's mission, with programs by NCC, NSS, JACEP, and YRC reaching women in adopted and nearby villages. The strong alumnae network facilitates resource sharing and job opportunities.

St. Anne's Vocational Training Centre, supported by the Tamil Nadu Skill Development Corporation, provides essential skill training. SARWODEEP, which empowers women and supports adult literacy, has created over 100 Self-Help Groups.

Through initiatives like the Sarwodeep Star Canteen and Eco-Friendly Products certification, JAC contributes significantly to societal progress.

File Description	Documents
Appropriate link in the institutional website	https://www.annejac.ac.in/wp-content/uploads/2024/12/JAC_2023-24_7.3.1_Institutional_Distinctiveness.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Strengthen the integration of the Indian Knowledge System (IKS) into the our educational environment to promote traditional wisdom and its relevance to modern applications.

Intensify efforts to secure research funding by collaborating with organizations such as ICSSR, UGC, and DST, enabling faculty and students to undertake impactful projects.

Develop a more sustainable environment by adopting green practices, promoting environmental awareness, and aligning academic initiatives with SDGs.

Efficiently prepare for NAAC's binary accreditation framework by aligning with the new metrics and ensuring comprehensive documentation and compliance.

Organize more training programmes on Research Methodology and Intellectual Property Rights (IPR) to enhance research capabilities and protect innovations.

Expand incubation and startup initiatives, providing students with resources and mentorship to translate ideas into entrepreneurial ventures.

Focus on interdisciplinary and multidisciplinary initiatives to address contemporary societal challenges through collaborative approaches.

Enhance the use of technology by implementing a robust Learning Management System (LMS) to facilitate seamless online learning and academic management.

Introduce new certificate courses that would provide skill development for the students.

Strengthen partnerships through MoUs with national and international institutions, enriching academic and research opportunities.