

PEER TEAM REPORT ON
 INSTITUTIONAL REACCREDITATION OF
JAYARAJ ANNAPACKIAM COLLEGE FOR WOMEN
(AUTONOMOUS) PERIYAKULAM, 625 601, THENI DISTRICT
TAMILNADU

SECTION – I : GENERAL INFORMATION		
1.1	Name & Address of the Institution	Jayaraj Annapackiam College for Women (Autonomous)Periyakulam-625 601, Theni District, Tamilnadu
1.2	Year of Establishment	05-07-1971
1.3	Current Academic Activities at the Institution (Numbers)	
	Faculties / Schools	4 : Science, Arts, Commerce and Management
	Departments	11
	Programmes /Courses Offered	Under Graduate – 13 Post Graduate - 08 M.Phil. - 02 P.G.Diploma - 01 Diploma - 01 Certificate courses - 07
	* Permanent Faculty Members	70 + 30 Management appointee
	* Permanent Support Staff	34 + 31 Management appointee
	* Students	1842
1.4	Three major features in the institutional context (As perceived by Peer Team)	<ul style="list-style-type: none"> • Autonomous college for women in a rural area catering to the needs of educationally and socially backward students. • A minority institution recognized by UGC under 2(f) and 12B and affiliated to Mother Teresa Womens' University. • Spacious campus with well designed buildings and landscape
1.5	Dates of visit of the Peer Team	17-07-08 to 19-07-08
1.6	Composition of the Peer Team which undertook the on-site visit	
	Chairperson	Dr.(Mrs). K.Sudha Rao Ex Vice Chancellor, KSOU, Mysore Professor and Head Department of Educational Policy NUEPA, 17-B, Sri Aurobindo Marg New Delhi - 110017
	Member	Prof. P. Natarajan Rajiv Gandhi Chair Professor School of Environmental Studies Cochin University of Science & Technology Cochin – 680 022, Kerala
	Member	Prof. M.D.P.Rao Former Principal (Khallikote autonomous College),, 4 th Lane Brahma Nagar, Near S.B.I.Zonal Office, Berhampur-760001, Orissa
	NAAC Coordinating Officer	Dr. Sujata P. Shanbhag Assistant Adviser NAAC, Nagarbhavi, Bangalore-560 072

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SECTION – II		
CRITERION WISE ANALYSIS		
Observations (Strengths and / or Weakness) on Key- Aspects		
2.1	CURRICULUR ASPECTS	
2.1.1	Curricular Design and Development	<ul style="list-style-type: none"> • Academic programmes offered are in line with the goals and objectives of the institution • On becoming autonomous, the college has restructured its curriculum and syllabus to enhance educational standards of its programmes. • Boards of studies represented by qualified academicians and subject experts have contributed to the restructured curriculum based on the stake holders' feedback. • Value Added, P.G Diploma, Diploma and Certificate Courses are introduced keeping in view the needs of the students. However the recommendations of the previous Peer Team are partially attended by the college.
2.12.	Academic Flexibility	<ul style="list-style-type: none"> • Wide range of programmes are available at UG and PG level • The institution provides flexibility to pursue the programmes with reference to time frame but does not provide flexibility to students to move from one discipline to the other and for selecting core optional courses • The UG and PG programmes have options for electives and extra departmental courses enabling science and arts students to opt for electives and EDCS offered by non-parent department.

2.1.3	Feedback on curriculum	<ul style="list-style-type: none"> • The college through structured questionnaire obtains feedback on academic programmes from Students, alumni and parents. • Curriculum is redesigned to provide opportunity for students' progression to both higher education and placement.
2.1.4	Curriculum Update	<ul style="list-style-type: none"> • Revised the UG syllabus three years ago and PG syllabus two years ago. • Follows the UGC guidelines for developing and restructuring the curriculum with dual focus on vertical mobility to higher studies and job prospects.

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2.1.5	Best Practices in Curricular Aspects	<ul style="list-style-type: none"> • Introduction of employment oriented courses as add on subjects (non credit). • Application oriented courses and extension work.
2.2	TEACHING LEARNING & EVALUATION	
2.2.1	Admission Process and Student profile	<ul style="list-style-type: none"> • The college ensures publicity and transparency in admission process through updated college prospectus, College website, and regional dailies. • Reservation policy of the state government for minority institutions is followed for admitting students for various courses and selection is made transparent by considering qualifying marks as the criteria for admission and displaying the selection list on the college notice Board. • College allocates seats for students belonging to special categories such as economically weaker sections, disabled students, sports persons etc with specified norms.
2.2.2	Catering to the Diverse Needs	<ul style="list-style-type: none"> • The college has mentoring system and caters to the needs of differently-abled students. • College identifies slow learners and advanced learners and offers additional projects, bridge courses, remedial and coaching classes for slow learners and encourages advanced learners to take up challenging assignments and participate in various competitions. • A bridge course in English is designed for all UG students and tutorials are also conducted.
2.2.3	Teaching Learning Process	<ul style="list-style-type: none"> • The Departmental Council prepares a master plan relating to teaching learning process, evaluation of students performance in examinations, etc and are made available to the students and staff at the beginning of the academic year • Though lecture method is mainly followed, LCD, OHP audio-visual cassettes are utilized in classroom instruction. • The teaching learning are made student centric through seminars, group discussions, role play and industrial training programme.
2.2.4	Teacher Quality	<ul style="list-style-type: none"> • The college has 100 teaching faculty (70 aided and 30 unaided) among them 16 are with Ph.D. and 45 with M. Phil. degrees and 4 % of teachers have cleared NET/SLET exam.



		<ul style="list-style-type: none"> • There is need for more faculty members to acquire research degrees and update their knowledge and skills in their respective subjects. • Good number of teachers have attended orientation / refresher courses, invited lectures and participated in seminars and symposia. • Large number of teachers have acquired PGDCA certificate to acquaint themselves with computer and internet operation.
2.2.5	Evaluation Process and Reforms	<ul style="list-style-type: none"> • The college follows both Formative and Summative evaluation system viz. Continuous Internal Assessment (CIA) and End Semester Examination (SE) with 40-60 weightage. • The college follows Central valuation for UG and double valuation for PG. • Internal improvement examination, supplementary examination and moderation are some of the evaluation reforms.
2.2.6	Best Practices in Teaching Learning and Evaluation	<ul style="list-style-type: none"> • Compassionate admission policy. • Continuous monitoring of the performance of the students. • Transparency in CIA and Central Valuation and prompt publication of results.
2.3	RESEARCH, CONSULTANCY & EXTENSION	
2.3.1	Promotion of Research	<ul style="list-style-type: none"> • The college encourages research by the Faculty by providing financial assistance and granting study leave to the faculty involved in research and permitting them to participate and present papers in State, National and International Seminars. • The college promotes participation of the students in research through the academic programmes by including project works as compulsory to all the PG and UG students of Computer Science and Physics. • Faculty members have to formulate quality research proposals in frontier areas and explore large grants from national funding agencies.
2.3.2	Research and Publication Output	<ul style="list-style-type: none"> • Two minor research projects funded by UGC have been completed and there are six ongoing research projects funded by the UGC. In addition large number of student projects have been taken up.

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		<ul style="list-style-type: none"> • Though papers presented by the Faculty members in good number of seminars have been recorded in the proceedings, publication of these are yet to be done.
2.3.3	Consultancy	<ul style="list-style-type: none"> • The college is yet to set up a Consultancy cell and take consultancy projects to promote consultancy services.
2.3.4	Extension Activities	<ul style="list-style-type: none"> • The “Women cell” promotes women empowerment programmes by organizing skill development, awareness camps on health and hygiene, women rights and legal aids. • The different units of NSS have adopted near by villages for extension activities. • The college has taken up good number of extension activities through NSS, NCC Cadets, Youth Red Cross, Eco Club, RRC Club and Avion club
2.3.5	Collaboration	<ul style="list-style-type: none"> • Established linkages and collaboration with institutes and universities mainly to carry out students’ project work and undergo on the job training for skill development for self employment. • The Collaboration thus developed has helped the institution to enable job orientation in its programmes. • Institution needs to undertake advanced research in collaboration with established institutions and Universities.
2.3.6	Best Practices in Research, Consultancy and Extension	<ul style="list-style-type: none"> • The academic linkages and the various extension activities carried out through faculty and students are noteworthy • The Mahila Thittam developed through Self help groups (SHG) to promote and empower local women communities is laudable.
2.4	INFRASTRUCTURE AND LEARNING RESOURCES	
2.4.1	Physical Facilities for Learning	<ul style="list-style-type: none"> • The college is located on the hillock and has spacious campus of 58.74 acres and built up area of 202197sq.feet. Infrastructural facilities are available for academic, co-curricular activities and sports

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		<ul style="list-style-type: none"> • The conferment of autonomy has facilitated in augmenting the infrastructure facilities to keep pace with academic growth of the institution. • Infrastructural facilities have been geared to cater to the special requirements of the differently-abled students
2.4.2	Maintenance of Infrastructure	<ul style="list-style-type: none"> • The college has budgetary provision for the maintenance of the land, buildings, furniture and equipment. • Computers are maintained through AMC and other equipments and furniture are maintained by the people appointed for the purpose. • The available infrastructure has been optimally utilized.
2.4.3	Library as a Learning Resources	<ul style="list-style-type: none"> • The college every year augments the library resources. The college has a total collection of 31221 books, journals and magazines (4750 text books, 23285 reference books, 61 magazines and 39 journals and the library is fully computerized. • Online search and internet facilities are available to students and staff to make use of the facility for enhancing their research capability • The library follows open access system. It is partially computerized with internet services for the staff and students
2.4.4	ICT as Learning Resources	<ul style="list-style-type: none"> • The college has 175 computers including eight laptop, seven LCD Projectors, five printers - cum copiers. The college has overhead projectors. • Dial up type and broad band Internet facility is available to students and staff and this facility may be extended to students at free of cost. • The institution web site www. annejec.com provides the details of the college
2.4.5	Other Facilities	<ul style="list-style-type: none"> • College has full fledged UG and PG Hostels accommodating 503 boarders. • The institution has health care centre, placement cell, career guidance cell, canteen and vehicle shed. • Telephone facility, bank in the campus and transport facility are available.

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2.4.6	Best Practices in the Department of Infrastructure and Learning Resources	<ul style="list-style-type: none"> The various skill development and self study programmes are well utilized by the regular students of the college
2.5	STUDENT SUPPORT AND PROGRESSION	
2.5.1	Student Progression	<ul style="list-style-type: none"> Majority of students belong to marginalized section of the society The guidance and counseling service of the college has enabled in arresting drop out rate. The performance of the students in UG and Pg examinations is 80% to 90% while that in the parent University is 50%-60%.
2.5.2	Student Support	<ul style="list-style-type: none"> The College publishes its updated prospectus and hand book annually. In addition to the Government scholarships, the institution provides bus fee concession, mess fee concession and earn while you learn facility. Entrepreneurial skill development courses, typewriting, embroidery, tailoring are offered and karate classes are conducted to train the students for self defense.
2.5.3	Student Activities	<ul style="list-style-type: none"> The students of the college have participated in sports and games at university, state and national level and won several prizes. Volley ball players were selected as University Blues and the SAI awarded scholarships to 12 Volley ball players. Students are also actively involved in campus maintenance. The student organization conducts annual cultural festival called SELFEST. JACEP and SARWODEP involve students in many programmes leading to women empowerment, improvement in health and hygiene conditions and literacy.
2.5.4	Best Practices in Student Support and Progression	<ul style="list-style-type: none"> The placement cell motivates students to attend campus interviews. The college provides several opportunities for students to develop knowledge and skills for employment orientation in addition to regular degree programmes

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2.6	GOVERNANCE AND LEADERSHIP	
2.6.1	Institutional Vision and Leadership	<ul style="list-style-type: none"> • The management has well defined vision and mission to empower the students of rural and marginalized sections of society by imparting quality education through need based courses and good infrastructural facilities. • The Principal plans, implements and evaluates all the academic programmes in consultation with the Secretary and members of various statutory bodies and other committees.
2.6.2	Organizational Arrangements	<ul style="list-style-type: none"> • The participation of the Governing Body in all the decision making and implementation be strengthened. • The College has Academic Council, Boards of Studies, Finance Committee and Examination Committee to monitor the academic and financial matters. • The institution has an effective internal coordination and monitoring mechanism.
2.6.3	Strategy Development and Deployment	<ul style="list-style-type: none"> • The college has perspective plans for Institutional development. • The institution has made optimum use of the autonomous status.
2.6.4	Human Resource Management	<ul style="list-style-type: none"> • Staff are recruited as per the needs through advertisement and as per the norms of UGC and the Government. • Faculty are encouraged to pursue M. Phil. and Ph.D. programmes. • The College conducts staff development programmes for teaching and non-teaching staff.
2.6.5	Financial Management and Resource	<ul style="list-style-type: none"> • No tuition fee is collected for aided UG courses. For unaided and self financing programmes fee is collected as per the guidelines of the Govt. • Accounts are audited internally by the Sisters of the Congregation and external audit conducted by the Joint Director of Education Madurai and AG Tamilnadu
2.6.6	Best Practices in Governance and Leadership	<ul style="list-style-type: none"> • No donations are collected from students. • With optimal utilization of the budget the college offers urban facilities in a rural area.

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2.7	INNOVATIVE PRACTICES	
2.7.1	Internal Quality Assurance System	<ul style="list-style-type: none"> • The College has established IQAC. • The college ensures quality of its academic programmes, administration and extension activities. • The institution has added value to the students' quality enhancement by introducing experiential learning, providing flexibility in the choice of elective papers, extra-departmental programs, certificate courses and value based education through foundation courses.
2.7.2	Inclusive Practices	<ul style="list-style-type: none"> • Regular coaching classes, guidance and counseling services, value education, extension activities, co curricular activities, cultural activities, celebration of important days, arrangement of guest lectures and seminars are taken up. • Socially backward, economically weaker and differently abled students are taken care.
2.7.3	Stakeholders Relationships	<ul style="list-style-type: none"> • The college management maintains cordial relationships with all the stakeholders. • The college strives hard to attract, retain students and enhance their performance and has created a conducive learning atmosphere. • The core values of NAAC are sincerely taken up and institution makes efforts to bring in community orientation in its activities.
SECTION – III : OVERALL ANALYSIS		
Observations (Please limit to five major ones for each and use telegraphic language. It is not necessary to denote all the five bullets for each)		
3.1	Institutional Strengths	<ul style="list-style-type: none"> • Good infrastructure and potential to grow further as a centre of higher learning. • Compassionate admission policy, financial and academic support to the weaker sections of students, wide range of programmes at UG and PG level, Job oriented curriculum with efforts to expose students to communication skills and ICT enabled learning. • Transparency in admission and evaluation system and timely publication of results. • Low dropout rate and good progression to higher studies and employment and very good performance in the final examination.

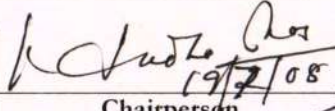
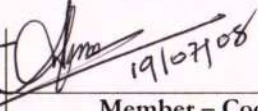
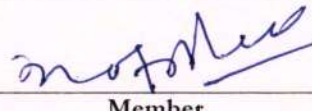
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		<ul style="list-style-type: none"> • Optimal utilization of conferred Autonomy.
3.2	Institutional Weakness	<ul style="list-style-type: none"> • Lack of provision of terms and conditions of various committees and its implementation. • No separate budgetary provision for different activities. • Lack of collaboration for research, consultancy and employment. • Lack of institutionalization of decision making process and its implementation.
3.3	Institutional Challenges	<ul style="list-style-type: none"> • To keep pace with the present challenges posed by the recent policies such as Globalization, Industrialization, Privatization and Technological advancements. • To prepare the rural students to compete with the global competition. • To transform the institution into a center of excellence. • Sustenance and enhancement of quality education. • Attracting and retaining qualified faculty.
3.4	Institutional Opportunities	<ul style="list-style-type: none"> • Preparation of students for competitive examinations. • Introduction of new courses relevant to the locale. • Mobilisation of resources for research and development. • Interaction with industries, universities and other institutions in the vicinity. • More sports and games activities can be promoted.

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**SECTION – IV : RECOMMENDATION FOR
QUALITY ENHANCEMENT OF THE INSTITUTION**

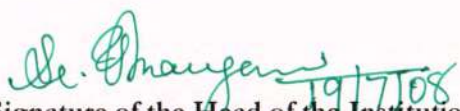
- Introduction of interdisciplinary courses of greater relevance to the society and employment.
- Participatory decision making and implementation with decentralization of planning and administration.
- Exposure of students and teachers to the recent developments of higher education system.
- Alternative energy sources may be tapped for fulfilling the energy requirements of the college.
- Implementation of the previous and present peer team committees' recommendations.
- Rural livelihood enhancement programmes may be introduced.
- Introduction of more social science courses at UG and PG levels.
- Establishment of alumni association and utilization of their resources for college development.
- Student center may be established.
- Purified drinking water facility to be provided in the hostels as well as at different floors of the college.
- More funds may be allocated for maintenance of infrastructure and enriching the library.
- More welfare schemes for staff may be taken up.
- Sports and games activities may be enhanced.
- Linkages and MOUs may be established with external agencies and more research projects can be applied for from different funding agencies.
- Efforts to be made to encourage more students to appear for competitive examinations.

 19/7/08	 19/07/08	
Chairperson	Member – Coordinator	Member
Dr.(Mrs). K.Sudha Rao Ex Vice Chancellor, KSOU, Mysore Professor and Head Department of Educational Policy NUEPA, 17-B, Sri Aurobindo Marg New Delhi - 110017	Prof. P. NATARAJAN Rajiv Gandhi Chair Professor School of Environmental Studies Cochin University of Science & Technology Cochin – 680 022, Kerala	Prof. M.D.P.Rao Former Principal (Khallikote autonomous College),, 4 th Lane Brahma Nagar, Near S.B.I.Zonal Office, Berhampur-760001, Orissa

I have gone through this report.

Place : Periyakulam
Date : 19-07-2008




Signature of the Head of the Institution
Seal of the Institution

Principal
Jayaraj Annapackiam College
for women (Autonomous)
Periyakulam - 625 601
Thurai District