

# JAYARAJ ANNAPACKIAM COLLEGE FOR WOMEN (AUTONOMOUS)



**PERIYAKULAM - 625 601, THENI DT.**

Accredited with 'A' Grade (Cycle 3) by NAAC

DST - FIST Supported College

(Affiliated to Mother Teresa Women's University, Kodaikanal)

Res : 04546 - 231382  
Off : 04546 - 231482  
Fax : 04546 - 231482

Website : www.annejac.com  
E-mail : principal@annejac.com

## Consultancy Policy

The institution recognises consultancy activity as "Knowledge sharing" by the faculty for an external agency for which the expertise and the specific knowledge base of the faculty becomes the major input. It encourages all the faculty members to engage themselves in consultancy work/ projects with industries, Government and Non-Government organisations, other institutions, community and individuals. The finances generated through consultancy are fairly utilised by the institution. This policy is formulated to provide a clear framework for the faculty members to be as consultants. This policy is applicable to all the faculty members working in this institution.

### Policy Framework

- Faculty members must get prior permission from the Head of the institution to take up consultancy work.
- The staff member must ensure that there is no conflict of interest with the institution and the consultancy work proposed.
- The staff members can avail on-duty for consultancy work.
- They may take up the consultancy work without affecting the regular activities of the college.
- If the staff member wishes to use the institutional facilities for their consultancy work, they must get prior approval from the Secretary of the college, the Head of the Institution and the Head of the respective Department.
- The consultant should not involve themselves with any unethical or inappropriate activities.

### Policy on Revenue Sharing

The revenue sharing between the institution and the individual are as follows:

For the utilisation of equipments /infrastructure /research facilities - 80:20

For individual consultancy services – 20:80

### Review of Policy

The institution undertakes to review this policy from time to time to ensure that its terms are relevant and appropriate.

  
Principal  
Jayaraj Annapackiam College  
for Women (Autonomous)  
Periyakulam - 625 601.  
Theni District.