

PERSONAL MEMORANDA

Name:

Admission Number:

Date of Admission:

Class:Subject:

Exam. Reg. No.

Designation- B.A. / B.Sc./ B.Com./B.Com.

(C.A.)/B.B.A.:

M.A. / M.Sc. / M.Com./M.Phil./Ph.D. :

Date of Birth:

Present Address:

.....

.....Pin Code:

Permanent Address :

.....

.....Pin Code:

Height :Weight:

Blood Group:

Bank A/C No.:

Details	Father	Mother	Guardian
Name			
Signature			
Occupation			
Phone / Mobile No.			

THE LORD'S PRAYER

*Our Father in Heaven,
Holy be Your name
Your Kingdom come,
Your will be done
On earth as in Heaven,
Give us today our daily bread
Forgive us our sins,
As we forgive those
who sin against us
Do not bring us to the test
But deliver us from evil.*

- Amen.

THE PLEDGE

India is my Country
All Indians are my brothers and sisters
I love my country and I am proud of its
rich and varied heritage
I shall give my parents, teachers and all elders
respect and treat everyone with courtesy.
To my country and my people,
I pledge my devotion.
In their well being and prosperity
alone lies my happiness.

தமிழ்த்தாய் வாழ்த்து

நீராரூங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரூம் வதனமெனத் திகழ்பரத கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந்
தமிழணங்கே! தமிழணங்கே!
உன் சீரிளமைத் திறம்வியந்து செயல்மறந்து
வாழ்த்துதுமே வாழ்த்துதுமே! வாழ்த்துதுமே!

HIGHER EDUCATION POLICY OF THE SISTERS OF ST. ANNE OF TIRUCHIRAPALLI

In the last few decades, the Congregation's commitment to the educational apostolate has grown and its commitment to the higher education of young women is also increasing. In the context of existing inequalities, injustice, unjust social order, dehumanizing and massive poverty and erosion of values faced by young women, our commitment to higher education of young women is all the more relevant to bring about changes in the oppressive structures against women. So through our institutions of higher learning, we are called to give an integral formation to these young women, the poor, the marginalized and the destitutes in particular, by promoting humanistic values and a humane society in which they will become agents of social change and work for the establishment of a just society. They will become principled leaders which the world does need today. The main aim of higher education must focus on the total formation of women and help them grow as responsible citizens for an active life commitment.

The motto that moves us forward in our educational apostolate and other service is: **“Serve with Love”**.

We, the Sisters of the Congregation of St. Anne of Tiruchirappalli, commit ourselves to create a new society that is based on values and justice through our institutions. Our institutions of higher learning must offer education that is creative and other-centered.

**MOTHER TERESA WOMEN'S
UNIVERSITY
KODAIKANAL**



OBJECTIVES:

The main objectives are

- to empower women through education.
- to monitor women's education at all levels in the State.
- to offer consultancy services for the development of women's education in the State.

Mother Teresa Women's University symbolizes the realization of a lofty vision of Mahakavi Bharathi's
“சரிநிகர் சமான்ம்”

THE COLLEGE PROFILE

Besides the unique distinction as the FIRST AUTONOMOUS COLLEGE IN THENI DISTRICT, JAYARAJ ANNAPACKIAM COLLEGE FOR WOMEN, enjoys the prestigious status of the FIRST GRADE COLLEGE, among the Colleges affiliated to Mother Teresa Women's University, Kodaikanal. In recognition of the peerless four decades-long pioneering service in imparting Quality Higher Education to the underprivileged rural young women, the college was crowned with **“A GRADE”** in the National-Accreditation Cycle - 3 by the NAAC on 5th May, 2014.

Named after the parents of the donors, the philanthropic members of the illustrious family of Jayaraj Annapackiam, the College is run by the Sisters of St. Anne of Tiruchirapalli and it is a Minority Institution.

JAC is located on a sylvan hillock, Mount. St. Anne, nestling in lush green, facing the imposing Kodaikanal Hills, which is 2 K.M. away to the West of Periyakulam, towards Theni. The College Campus is endowed with an atmosphere of serenity and quietude, conducive to Research and academic pursuits. The College offers 16 U.G. Programmes; 9 P.G. Programmes; 6 M.Phil. and 6 Ph.D. Programmes, and 15 Certificate, Diploma, Advanced Diploma and Post Graduate Diploma Courses under Choice Based Credit System (CBCS) with need-based, relevant, learner-centred, skills, job and value-oriented curriculum.

VISION STATEMENT

Empowerment of rural women to be the agents of social change and liberation of women, with special reference to the poor, the marginalized and the destitute, from all forms of shackles in life, through quality and value based education.

MISSION STATEMENT

Holistic formation of students by developing intellectual, emotional, physical, social, cultural and spiritual dimensions of their personalities, to make them competent, self reliant, employable and service-oriented with love and faith and with the futuristic perspective of social transformation, ecological, national and global consciousness.

GOALS OF JAC

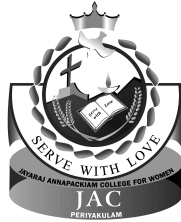
Besides academic excellence, the College aims at personalized education and strives to form **spiritually inspired, morally upright, socially committed and intellectually honest** women with an awareness of the dignity of women hood, to face the challenges of the globalized world, taking their rightful place in developing a new world and to be **instruments of Love, Peace and Justice.**

OBJECTIVES TO ACHIEVE

THE GOALS

- To impart holistic education which develops values based on justice and equality.
- To work towards academic excellence and promote need- based research.
- To develop women who are creative and courageous and who will withstand the challenges of the times.
- To promote values, attitudes and ethics for the construction of healthy civil societies and cohesive culture.
- To mould the students into people-centered agents of social change.
- To equip women with self-respect, dignity and leadership, who will participate in the political processes and create value-based politics.
- To arrange personality development programmes, through counselling centres, mentor-system, coaching and other training programmes.
- To create awareness in women, to be able to understand the divisive forces of casteism and communalism.
- To expose young women to the realities of life, through extension service.

COLLEGE EMBLEM



The luminant lamp on the hillock
Signifies the College on Mount St. Anne
The beacon of knowledge
Dispelling fumes of darkness.

The open book with the inscribed motto
‘Serve with Love’
Highlights inculcation of service t
hrough Love.

The sheaf of grains symbolizes
The mighty Humanities
While atom represents
Titanic Science.

The Cross and the Dove
Symbols of Sacrifice and the Prince of Peace
For Human Redemption.
And the Crown denotes
Celestial benediction from the King of Kings.

COURSES OFFERED			
AIDED	U.G.	B.A.	Tamil
			English
			History English Medium
			History Tamil Medium
		B.Sc.	Mathematics
			Physics
			Chemistry
	B.Com.	Commerce	
	P.G.	M.A.	History
		M.Sc.	Mathematics
Zoology			
UN AIDED	U.G.	B.A.	English
		B.Sc.	Mathematics
			Physics
			Zoology
			Computer Science
	B.Com. (CA)	Commerce with Computer Applications	
	B.B.A	Business Administration	
	P.G.	M.A.	Tamil
			English
		M.Sc.	Physics
			Chemistry
	M.Com	C.S. & I.T.	
	M.Phil & Ph.D	M.Phil & Ph.D	Commerce
			Mathematics
			Physics
			Chemistry
			Zoology
Diploma Courses	Community College Course	DHC - Diploma in Health Care	
		DDTP - Diploma in Desk Top Publishing	
		DBW - Diploma in Beauty Welness	

There are 96 working days for each semester. Students are encouraged with a reward of marks for attendance- the max. of 5 marks for full attendance. The award of marks for attendance is as follows:

No. of days absent / leave	Mark awarded
4	5
5	4
6	3
7	2
8	1
9 and above	0

COLLEGE SCHEDULE: 9:15 a.m. to 4:00 p.m.

DAY ORDER	TIME	ACTIVITIES
I DAY	3:00 – 4:00 p.m.	Catechism/Moral
II DAY	3:00 – 4:00 p.m.	Certificate Course/ English
III DAY	3:00 – 4:00 p.m.	Certificate Course/ English
IV DAY	3:00 – 4:00 p.m.	Remedial Coaching / English
V DAY	3:00 – 4:00 p.m.	Mentoring Session / Association Activities
VI DAY	3:00 – 4:00 p.m.	Remedial Coaching/ English
Saturday (Second Saturday is a Holiday)	9:15 - 4:00 p.m. (on Holidays)	N.S.S./N.C.C./ P.Ed./JACEP
	1:30 - 5:00 p.m. (on working days)	

RULES AND REGULATIONS

Attendance and Leave of Absence

1. Although the University prescribes a minimum of attendance to permit a student to sit for the University Examination, the college insists on regular attendance.
2. Only those who have a minimum of 75% attendance of the number of working days are eligible to appear for the Semester Examination. Candidates who have less than 75% of attendance but above 65% shall pay Rs. 125/- towards Condonation Fee. Those students who have less than 65% of attendance will have to repeat the semester, after completing the course.
3. Attendance shall be marked at the beginning of every period.
4. A student who is not in the class when the attendance is taken shall be marked as absent.
5. No student will be allowed to absent herself from the College without leave letter. She must apply for leave in advance stating explicitly the reason for absence.
6. Students should submit their leave applications to the Principal in the prescribed leave form duly countersigned by the parent or guardian in the case of Day Scholars and by the Warden of the Hostel in the case of Residential outside hostel Students.
7. In case of absence due to unforeseen circumstances and illness, leave letters can be submitted through messengers on the day of

absent on the day of the student's return to the college. Otherwise leave will not be sanctioned.

8. Students should return on the re-opening day after the holidays. Serious action will be taken for absence on such days.
9. Students absenting themselves without prior permission from classes/practical sessions, NCC/NSS/Physical Education/ JACEP will be heavily fined.
10. If a student absents herself continuously for three days without information, her name will be removed from the roll. If she is to be re-admitted she has to pay the re-admission fee of Rs. 5/-. In case of absence for a period more than five days on health grounds, the student must produce a Medical Certificate from a qualified Medical Practitioner on the day she attends the College.
11. All Scholarship/fee concession holders should have 90% of attendance, failing of which, the entire scholarship fee concession amount has to be refunded to the government as per the government rule.

Code of Conduct

1. Students are expected to conduct themselves within and outside the college in accordance with the best standard, manners and behaviours.
2. Students are expected to dress themselves modestly and neatly. All should wear Uniform Sarees on every Wednesday & uniform Chudithar on every Saturdays.

3. Students should be refined in behaviour. They must show due respect to the authorities, the Principal and the Staff and should greet them on the occasion of their first meeting for the day. Disobedience and rude behaviour of any kind will be severely dealt with.
4. Students should avoid doing anything by word or deed that may disturb the unity and harmony of the College.
5. Students are expected to maintain the premises of the College tidy, clean and healthy and abstain from disfiguring the walls, desks or benches by sticking notices or scribbling and other similar uncivic acts.
6. Students are expected to read all the notices put up on the College and Department notice boards for important information.
7. Students are prohibited from organizing or attending any meeting in the college or collecting money for any purpose without the written sanction of the Principal. Strike and similar demonstrations are not allowed. But a respectful representation of grievances will be looked into with concern.
8. No student shall be allowed to leave the class room, without the permission of the teacher. Students should avoid going to the canteen, walking on the corridors and college campus during working hours.
9. Cell phones are strictly prohibited for students usage in hostels and on campus.

10. Students should wear the Identity Cards issued by the College everyday. They are expected to retain the I.D. Cards till the Transfer Certificate is issued.
11. At the stroke of the first bell, students should occupy their seats in the class and get ready for their class.
12. When a teacher enters the Classroom, students must stand and greet her. Likewise students should stand when the teacher leaves the class.
13. Students are expected to converse in English during the college hours.
14. Students are expected to approach the Staff Advisor for guidance, clarification and advice on matters pertaining to their studies.
15. Books, Magazines or Literature not conducive to good and healthy education should not be brought to the college.
16. Students are expected to walk silently and in an orderly manner while moving from one room to another.
17. Students entering the college after the assembly/prayer will present themselves to the Vice-Principals and then sign in the Late Register.
18. Students should maintain decorum and dignity while attending meetings and functions.
19. Disciplinary action will be taken against students involving in any kind of malpractices (cheating, copying in tests and examinations, giving false declaration etc.) in the campus or anywhere else. Ragging of any sort, inside the College/Hostel Campus is strictly forbidden.

20. With regard to all matters of conduct in and out of the College, students are expected to conduct themselves in such a way, as to maintain the prestige and reputation of the College.
21. Under the Education Rules of the Government, Principal has full power to inflict the following punishments; fine, loss of term days, certificate suspension and expulsion from the College.

Library Rules

1. The Library is open to all the members of the College.
2. It remains open from 8:30 a.m. to 6:30 p.m. on all working days.
3. The Library remains closed on Sundays and other government holidays.
4. The Library issues 2 Library Cards to each UG student, 3 to each PG student, 4 to each M.Phil. student and 5 to each research scholars. Only one book can be borrowed on each card. While borrowing a book, the student should submit the card to the Librarian and should get it back when returning the book.
5. Books are usually lent for a period of two weeks. Books may be renewed twice, for a further period of one week, if there is no due.
6. The Librarian may ask for the return of any book even before the expiry of the normal loan period.
7. An over-due fine of 1 Rupee per day is collected for books returned after the due date.
8. Sub-lending of library books are strictly forbidden.

9. Library cards are not transferable.
10. Students are allowed to keep the library books during Semester and Christmas holidays. They should return the books immediately after their Semester Examination.
11. Personal belongings such as bags, tiffin boxes and other books should not be taken inside the Library.
12. Books are to be returned from 12:15 to 1:00 p.m. and borrowed from 3:00 p.m. to 5:00 p.m. on all working days.
13. Reference books will not be lent. They can use the reprographic facility for the reference books.
14. Students are strictly forbidden either to underline or mark on the library books. Folding the corners of pages is not allowed.
15. If a book is damaged or lost, the person responsible for it shall supply a new copy of the book or pay the cost of the book if it is approved by the Librarian.
16. Students are advised to examine the condition of the book at the time of borrowing itself. If there is any damage, it should be immediately brought to the notice of the Librarian. Otherwise the borrower will be held responsible for the damage
17. A student who discontinues her study in the course of the year should surrender her cards and get a “no due chit” from the Librarian.
18. All students must return their cards at the end of their course.

19. Strict silence should be observed in the Library.
20. Economically weaker students from each department can borrow books from the Book Bank for the whole semester, recommended by the H.O.D. and permitted by the Principal. They should return all the books immediately after their semester examinations.
21. Staff & Students should wear their I.D. when they are in the library. Do not use others I.D. card and do not lend their I.D. card.
22. Students should drop your valuable suggestion and appreciation in the suggestion box.

Course Pattern

Diploma Course consists of 2 semesters.

Each UG Course consists of 6 semesters.

Each PG Course consists of 4 semesters.

Each M.Phil. Course consists of 2 semesters.

Each Ph.D. Course consists of 2- 4 years in Regular.

Each Ph.D. Course consists of 3- 5 years in
Part time.

Core Courses

A core course is either major core or allied core, totally related to major subject. The core elective course is offered by the parent department. The objective is to provide choice and flexibility within the Department. A student can choose her elective paper subject to the choice of majority. Elective is related to the major subject. The difference between Core Course and Elective Course is that there is choice for the student in the Elective Course. Every department offers three core electives in three different semesters (IV, V & VI).

Self Study Papers

The self-study courses are offered by the parent department in addition to the regular papers to enable the advanced learners to earn extra credits. The students appear for the semester examinations on Self Study Papers on their own efforts without undergoing any regular classes, but the Syllabus and Course Materials are supplied by the department concerned. It has only external examination for 100 marks.

Non Major Elective

It is an inter-departmental course. A student should take at least two electives offered by the departments other than the parent department in third and fourth semesters. Out of these, one elective in III semester should be from the Arts discipline for the students of Science discipline and vice versa. In IV semester the student from Arts discipline can choose the elective from the Arts discipline other than the parent department for the students from Science discipline can choose the elective from Science discipline other than parent department. It has only CIA.

Skill Based Courses / Elective

The objective of introducing skill based courses / elective is to enable the students to pursue specific skills by selecting the skill oriented papers offered by parent departments or non-parent departments. This is introduced to make every course multi-disciplinary and the course pattern has in built mechanism to provide mobility and flexibility to choose skill oriented papers outside the parent

department. Out of the four skill based courses, two courses on Computer Applications are offered in the third and fourth semesters to all UG students and they are mandatory. The UG Students are classified into four streams namely A,B,C, and D to impart computer education according to their diverse needs.

Stream A

Students of Computer Science

Stream B

Students of Physics, Chemistry and
Mathematics

Stream C

Students of Commerce, BBA, and B.Com
with (CA)

Stream D

Students of Tamil, English, History and
Zoology

The skill based elective offered in the V semester is designed for the students of non-parent departments and skill based course offered in VI Semester is designed exclusively for parent department students. The Skill Based Courses / Electives have Continuous Internal Assessment (CIA) only.

Value Education

This course is offered in the first semester of UG Degree Program. It has only CIA.

Environmental Studies

A paper on Environmental Studies is offered to all the first year UG Students in the second semester. It has only CIA.

Extension Activities (JACEP)

It is an outreach program which aims at creation of social awareness among students, promotion of Women Empowerment and contribution to community development. A UG student has to put in 70 hours of field work compulsorily outside the regular college working hours.

NSS / NCC/ P.Ed.

It has 120 hours of field work/ parade/ games every year and totally the student should complete 240 hours in two years.

Evaluation Procedures

There are two components in the evaluation and assessment of a student, namely, Continuous Internal Assessment (CIA) and Semester Examinations. The Continuous Internal Assessment (CIA) carries 40 Marks and Semester Examination carries 60 marks.

Regulations for CIA

1. CIA tests are conducted twice a semester with two hours duration.
2. Two tests (Mid semester and End Semester) are conducted centrally and the average is taken as the test mark.
3. There is no provision for retest in CIA. In case a student is absent for genuine reasons, another test may be conducted at the discretion of the Principal.
4. A student who could not get the minimum pass marks in the aggregate of CIA and Semester Exams due to very low marks in

CIA, shall be given just one chance to take up CIA improvement Exam, provided the student must have appeared twice for the External Exams in the particular paper and failed during the course of her study.

5. CIA improvement is allowed with in two academic years after the completion of the course.

Regulations for Semester Examinations

- The Semester Examinations are held at the end of each semester with 3 hours duration.
- 75% attendance is necessary to appear for the examinations.
- Revaluation of U.G. answer scripts is permissible.
- UG student is expected to clear all her arrears within 6 years from the year of her admission to the course.
- PG student is expected to clear all her arrears within 5 years from the year of her admission to the course.
- **Passing Minimum:** A student shall be declared to have passed if she secures in

UG

- 40% and above in the Semester Examination and 40% and above in the aggregate of CIA and Semester Examination in each paper.
- Earns a minimum of 140 Credits

PG

- 50% and above in the Semester Examination and 50% and above in the

aggregate of CIA and Semester Examination in each paper.

- Earns a minimum of 90 Credits.

Practical Examinations

- All the Science students in the UG and PG courses take practical examinations (Including Computer Application) at the end of each semester.
- Examinations for arrears in practicals are conducted during the practical examinations of respective semesters only.

Project Work

- The external examiners appointed by the Controller of Examinations and the guide jointly evaluate the projects; conduct the Viva-Voce and award marks.

Supplementary Examinations

- It is conducted two weeks after the date of publication of even semester examination results. The students who have passed all examinations from semester I to V (I to III in PG) but have arrears only in the VI semester (IV in PG) are eligible to appear for the supplementary examination. If any student is absent for the examination she can't appear for (or) write the supplementary examination.

Certificates

- Students should apply well in advance for any type of Certificates. They should

apply at least two days before they wish to receive the same.

- Age Certificates and Identification Certificates are issued at a charge of Rs. 2/- each.
- A Search Fee of Rs. 5/- shall be charged extra from those who have been out of the College for more than two years.

Extra Curricular Activities

All the students shall be the members of the College Union and other affiliated Associations. Opportunities shall be provided by the associations to all the students to develop their talents.

Medical Inspection

Every student will have Medical Inspection conducted by the College Medical Officer.

Fee

- The fee shall be paid in-one installment in each semester within due date.
- Students who withdraw from the College in the course of the year, are required to pay all the dues regarding the tuition fee and other fees, up to the date of withdrawal.
- The fee once remitted will not be refunded if the student fails to join the college or discontinues.
- A fine of Rs.1/- per working day will be charged for late payment.
- Tuition Fee Concession is allowed for Scheduled Caste and Scheduled Tribe students, those who have joined in the Aided Stream.

1. கல்வி உதவித்தொகை பெறுவதற்கான விபரங்கள்

- a. இந்து, கிறிஸ்தவ ஆதி திராவிடர் வகுப்பைச் சேர்ந்தவர்கள் புகைப்பட நகல் சாதிச் சான்றிதழ் வழங்கினால் கல்விக் கட்டணச் சலுகை பெறலாம் (முதுகலை பட்டப்படிப்பு பயிலும் மாணவிகள்).
- b. இந்து ஆதிதிராவிட வகுப்பைச் சார்ந்த மாணவிகளின் பெற்றோரின் ஆண்டு வருமானம் ரூ. 2,00,000/-க்கு உட்பட்டு இருந்தால் மத்திய அரசு வழங்கும் முழு உதவித்தொகை பெறலாம்.
- c. இந்து, கிறிஸ்தவ ஆதி திராவிட வகுப்பைச் சார்ந்தவர்கள் கல்லூரி விடுதியில் தங்கிப்பயிலும் மாணவிகளின் பெற்றோரின் ஆண்டு வருமானம் ரூ. 1,00,000/-க்கு உட்பட்டும், மாணவிகள் கடந்த ஆண்டுகளில் பல்கலைக்கழகத் தேர்வில் அனைத்துப் பாடப்பிரிவிலும் தேர்ச்சி பெற்றிருந்தால் மட்டும், மாநில அரசு வழங்கும் உயர்கல்வி சிறப்புக் கல்வி உதவித்தொகை பெற விண்ணப்பிக்கலாம்.
- d. ஆதி திராவிட வகுப்பைச் சேர்ந்த கிறிஸ்தவ மதத்திற்கு மாறிய மாணவிகளின் பெற்றோரின் ஆண்டு

வருமானம் ரூ.1,00,000/-க்கு உட்பட்டு இருந்தால், மாநில அரசு வழங்கும் உதவித் தொகை பெற விண்ணப்பிக்கலாம்.

- e. ஆதி திராவிடர் மற்றும் பழங்குடியினர், கிறிஸ்தவ மதத்திற்கு மாறியவர்கள் உட்பட முதுநிலை பயிலும் மாணவிகள் இளங்கலை பட்டப்படிப்பில் ஒரே முயற்சியில் 60 விழுக்காடு மதிப்பெண் பெற்றவர்கள், முதலமைச்சரின் பரிசுத் தொகைத் திட்டத்தின் கீழ் தகுதிவழிப்பரிசுத் தொகை பெற விண்ணப்பிக்கலாம்.
- f. ஆதிதிராவிடர் மற்றும் பழங்குடியினர், கிறிஸ்தவ மதத்திற்கு மாறியவர்கள் உட்பட இளநிலை பயிலும் மாணவியர் 12-ஆம் வகுப்பில் 1085-க்கு மேல் மதிப்பெண்கள் பெற்றவர்கள், முதலமைச்சரின் பரிசு உதவித்தொகைத் திட்டத்தின் கீழ் உதவித்தொகை பெறலாம்.

2. **இந்து, கிறிஸ்தவ, பிற்பட்டோர், மிகப்பிற்பட்டோர், சீர்மரபினர் வகுப்பைச் சார்ந்தவர்கள்**

- a. பெற்றோரின் ஆண்டு வருமானம் ரூ. 2,00,000/-க்கு உட்பட்ட பிற்பட்டோர், மிகப் பிற்பட்டோர் மற்றும் சீர்மரபினர்

வகுப்பைச் சார்ந்த மாணவிகள் கல்வி உதவித் தொகை பெற விண்ணப்பிக்கலாம்.

- b. பிற்படுத்தப்பட்ட மாணவியரின், பெற்றோரின் ஆண்டு வருமானம் ரூ.2,00,000/-க்கு உட்பட்டு இருந்தால், இளங்கலைக்கு மேற்பட்ட படிப்பிற்கான கல்வி உதவித்தொகை (Post Metric) பெற விண்ணப்பிக்கலாம்.

3. மற்ற உதவித் தொகை

- a. உடல் ஊனமுற்ற மாணவிகள் உதவித்தொகை பெற அலுவலகத்தை அனுகவும்.
- b. தமிழ் வழி ஊடகத்தில் பயிலும் மாணவிகளுக்கு ஆண்டுக்கு ரூ. 400/- வீதம் வழங்கப்படுகிறது.
- c. எவ்விதத்தொகையும் பெறாமல் 60 விழுக்காட்டிற்கு மேற்பட்ட மதிப்பெண்களுடன் பெற்றோரின் ஆண்டு வருமானமும் ரூ. 50,000/-க்கு உட்பட்ட இளங்கலை மற்றும் முதுகலை முதலாமாண்டு மாணவிகள் கல்லூரி அலுவலகத்தில் விபரங்கள் கேட்டுக் கொள்ளலாம்.
- d. மேற்கண்ட அனைத்து விபரங்கள், விண்ணப்பங்கள் கல்லூரி அலுவலகத்தில் கேட்டுக் கொள்ளலாம்.

- e. முதுகலை பயிலும் எந்த இனத்தினைச் சார்ந்தவராயிருந்தாலும் University Rank I or II எடுத்து இருந்தால் PG Merit Scholarship பெற விண்ணப்பிக்கலாம்.
- f. முதுகலை பயிலும் எந்த இனத்தினைச் சார்ந்தவராயினும் குடும்பத்தில் ஒரே பெண்ணாக இருந்தால் PG Indra Gandhi Scholarship for Single Girl Child என்ற உதவித்தொகை பெற விண்ணப்பிக்கலாம்.
- g. கிறிஸ்தவ, முஸ்லிம் வகுப்பைச் சார்ந்த - தமிழ்நாடு சிறுபான்மையினருக்கான கல்வி உதவித் தொகை பெறலாம்.
- h. M.Phil – கிறிஸ்தவ, முஸ்லிம் வகுப்பைச் சேர்ந்தவர்கள் மௌலான ஆசாத் National Fellowship Scholarship திட்டத்தின் மூலம் இணையதளம் மூலமாக தாங்களே விண்ணப்பிக்கலாம். விவரங்கள் அலுவலத்தில் கேட்டுக் கொள்ளலாம்

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Mrs. V. Jemima Florence Borgia,

M.Sc., B.Ed., M.Phil., (Ph.D.)

Commerce

Dr. (Mrs.) J. Mary Suganthi Bai,

M.Com. M.Phil., Ph.D. -**HEAD**

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Dr. Sr. B.J. Queensly Jeyanthi, M.Com. Ph.D.

Dr. (Mrs.) N.M. Francis Mercy,

M.Com. M.Phil., Ph.D.

Library

Dr. Sr. R. Fatima Mary Sylvia,

M.Sc., M.Li.Sc., M.Phil., Ph.D.

MANAGEMENT STAFF

TEACHING STAFF – AIDED PROGRAMME

Tamil

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M.A., B.Ed., M.Phil., Ph.D.

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Dr. Sr. I.S. Alphonsal, M.A., B.Ed., M.Phil., Ph.D.

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M.A., M.Phil. Ph.D., NET

English

Miss K.P. Steffi, M.A., M.Phil., NET

Mrs. B. Mary Suba, M.A., M.Phil. SET

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Dr. Mrs. A.D. Padmasree, M.A., M.Phil., Ph.D.

Mrs. J. Lilly Jeba Karunya, M.A., M.Phil., (Ph.D.)

Dr. Mrs. M. Anusha Angel, M.A., M.Phil., Ph.D.

Dr. Mrs. Girija Bai, M.A., M.Phil., Ph.D. (Eco.)

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Zoology

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M.Sc., M.Phil., Ph.D.

Dr. Mrs. L. Melin Dayana, M.Sc., M.Phil., Ph.D.

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Miss. S. Jansi Rani, M.A., M.Phil., Ph.D.

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Mrs. J. Sharmila, M.A., B.Ed.

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Miss. R. Karthiga, M.A.

Mrs. Angeline Sorna, M.A.

Miss. P. Selvarani, M.A., M.Phil.

Miss. R. Mano Sowmiya, M.A.

Mrs. B. Helen Sheeba, M.A., M.Phil.

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Miss. K. Renuga Devi, M.Sc.
Miss. B. Amala Jasmine, M.Sc., M.Phil.
Miss. K. Nandhini Devi, M.Sc., M.Phil.
Miss. A. Dhanalakshmi, M.Sc., M.Phil.
Miss. S. Asmi, M.Sc., M.Phil.
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Miss. T. Nivashini., M.Sc., B.Ed.
Miss. M. Jeeva., M.Sc.
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Miss. R. Mano Gowri, M.Sc., M.Phil.
Miss. S. Sathiya Jothi, M.Sc., M.Phil.
Miss. K. Karolourdhina, M.Sc.

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Sr. T. Johny Dathees, M.Sc.
Miss. A. Jerli Auxilia, M.Sc., M.Phil.,
Miss. M. Mincy, M.Sc., M.Phil.,
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- Dr. (Mrs.) S. Prakash Shoba**, M.Sc., M.Phil., Ph.D.
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Miss. S. Jarina Banu, M.Sc., M.Phil.
Miss. P. Sumathi, M.Sc., M.Phil.

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Sr. R. Shantha Mary Joshitta, M.C.A.

Rev. Sr. S. Jothi, M.C.A., B.Ed.

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Mrs. B. Jasmine, M.C.A., B.Ed.

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Miss. T. Rajeswari, M.C.A.

Miss. T. Kokila, M.C.A.

Miss. S. Iruthaya Ananthi, M.C.A.

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Dr. Mrs. D. Jebaselvi Anitha, M.Com., M.Phil., Ph.D.

Mrs. K. Ponmalar, M.Com., M.Phil., P.G.D.E.C

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LLB, MBM, M.Phil., PGDCA

Mrs. N. Lavanyalakshmi, M.Com., M.Phil.

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Mrs. V. Anitha, MBA

Staff Counsellor

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JAC - COMMUNITY COLLEGE

TEACHING STAFF

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Mrs. T. Bala Pandeewari, B.Sc.,M.B.A.,(Ph.D), HRD

Ms. P. Deepa, B.Sc. Nursing

Ms. G. Rajalakshmi, M.A.

Ms. S. Meena, M.Sc., M.Phil.,(Ph.D)

ACADEMIC CALENDAR 2015 - 2016			
JUNE 2015			
DATE	DAY	EVENTS	Working DAYS
16	TUE	Academic Audit	
17	WED	Academic Audit	
18	THU	College Re-opens for II,III U.G & II P.G., Department Prayer; Academic Audit	1
19	FRI	Union Election	2
20	SAT		-
21	SUN		-
22	MON		3
23	TUE		4
24	WED		5
25	THU	Faculty Development Programme (FDP)	6
26	FRI	Student Development Programme (SDP)	7
27	SAT		
28	SUN		-
29	MON		8
30	TUE	Last day for paying College Fees without Penalty	9
<p><i>"Man needs difficulties in life because they are necessary to enjoy the success." - Dr.A.P.J Abdul Kalam</i></p>			

JULY 2015

DATE	DAY	EVENTS	Working DAYS
1	WED	Classes commence for I U.G, I P.G & M.Phil. PTA Meet	10
2	THU	Bridge Course I U.G & I P.G	11
3	FRI	Bridge Course I U.G & I P.G	12
4	SAT	NDP	-
5	SUN		-
6	MON	Bridge Course & Submission of Monthly Report to IQAC	13
7	TUE	Bridge Course	14
8	WED	Bridge Course	15
9	THU	Bridge Course	16
10	FRI	Last day for paying Semester Fees with Penalty	17
11	SAT		-
12	SUN		-
13	MON		18
14	TUE		19
15	WED	Local Holiday	-

“Man needs his difficulties because they are necessary to enjoy success.” -Dr.A.P.J Abdul Kalam

JULY 2015

DATE	DAY	EVENTS	Working DAYS
16	THU	Submission of Model questions	20
17	FRI	Holy Spirit Mass & Union Inauguration	21
18	SAT	RAMZAN	-
19	SUN		-
20	MON	Competitions for St. Anne's Feast	22
21	TUE		23
22	WED		24
23	THU		25
24	FRI	Junior's Welcome & FDP	26
25	SAT	St. Anne's Feast Celebration	27
26	SUN	<i>St. Anne's Feast</i>	-
27	MON		28
28	TUE		29
29	WED		30
30	THU		31
31	FRI	SDP	32

*"Life is a difficult game. You can win it only by
retaining your birthright to be a person."*

-Dr.A.P.J Abdul Kalam

AUGUST 2015

DATE	DAY	EVENTS	Working DAYS
1	SAT	NDP	-
2	SUN		-
3	MON	Submission of Mid Semester Test Question Papers	33
4	TUE		34
5	WED		35
6	THU	Submission of Monthly Report to IQAC	36
7	FRI		37
8	SAT		-
9	SUN		-
10	MON		38
11	TUE		39
12	WED		40
13	THU		41
14	FRI	Competitions for Independence Day	42
15	SAT	INDEPENDENCE DAY	-

“Excellence is a continuous process and not an accident.” -Dr.A.P.J Abdul Kalam

AUGUST 2015

DATE	DAY	EVENTS	Working DAYS
16	SUN		-
17	MON	Mid Semester Test	43
18	TUE	Mid Semester Test	44
19	WED	Mid Semester Test	45
20	THU	Mid Semester Test	46
21	FRI	Mid Semester Test	47
22	SAT		-
23	SUN		-
24	MON		48
25	TUE		49
26	WED		50
27	THU		51
28	FRI	Last day for paying Semester Exam Fees & FDP	52
29	SAT		-
30	SUN		-
31	MON	SDP	53

“You have to dream before your dreams can come true.”

- Dr.A.P.J Abdul Kalam

SEPTEMBER 2015

DATE	DAY	EVENTS	Working DAYS
1	TUE		54
2	WED		55
3	THU		56
4	FRI	Teacher's Day Celebration & NDP	57
5	SAT	KRISHNA JAYANTHI	-
6	SUN		-
7	MON	Submission of Monthly Report to IQAC	58
8	TUE	Last day for paying Semester Exam Fees. Submission of Mid Semester Test Marks. Opening of Intranet for Mid Sem. Test Marks	59
9	WED		60
10	THU		61
11	FRI	Bible Day	62
12	SAT		63
13	SUN		-
14	MON	Release of IQAC JAC NEWS	64
15	TUE		65

"Dream, dream, dream. Dreams transform into thoughts and thoughts result in action." **Dr.A.P.J Abdul Kalam**

SEPTEMBER 2015

DATE	DAY	EVENTS	Working DAYS
16	WED	Submission of End Semester Test Question Papers	66
17	THU	VINAYAKAR SATHURTHI	-
18	FRI		67
19	SAT		68
20	SUN		-
21	MON		69
22	TUE	Closing of Intranet for Mid Sem Test Marks	70
23	WED	FDP	71
24	THU	BAKRID	-
25	FRI		72
26	SAT		-
27	SUN		-
28	MON		73
29	TUE		74
30	WED	SDP	75

"If you fail, never give up because FAIL means First Attempt In Learning." - Dr.A.P.J Abdul Kalam

OCTOBER 2015

DATE	DAY	EVENTS	Working DAYS
1	THU	NDP	76
2	FRI	GANDHI JAYANTHI	-
3	SAT		-
4	SUN		-
5	MON	Submission of Monthly Report to IQAC	77
6	TUE	End Semester Test	78
7	WED	End Semester Test	79
8	THU	End Semester Test	80
9	FRI	End Semester Test	81
10	SAT	End Semester Test	82
11	SUN		-
12	MON	SDP	83
13	TUE		84
14	WED	Semester Practical Examination begins	85
15	THU		86

“Suffering is the essence of success!!!”

-Dr.A.P.J Abdul Kalam

OCTOBER 2015

DATE	DAY	EVENTS	Working DAYS
16	FRI	FDP	87
17	SAT		88
18	SUN		-
19	MON	Opening of Intranet for End Sem. Test Marks	89
20	TUE		90
21	WED	SARASWATHI POOJA	-
22	THU	VIJAYA DASAMI	-
23	FRI	MOHARAM	-
24	SAT		-
25	SUN		-
26	MON		91
27	TUE		92
28	WED	Closing of Intranet for End Sem. Test Marks	93
29	THU		94
30	FRI	Issue of Hall Tickets & Submission of Consolidated Mark Register and Intranet Mark Sheet	95
31	SAT		96

“It is very easy to defeat someone, but it is very hard to win someone.” -Dr.A.P.J Abdul Kalam

NOVEMBER 2015

DATE	DAY	EVENTS	Working DAYS
1	SUN		-
2	MON		-
3	TUE		-
4	WED	Semester Examination begins	-
5	THU		-
6	FRI	Submission of Monthly Report to IQAC	-
7	SAT	NDP	-
8	SUN		-
9	MON		-
10	TUE	DEEPAWALI	-
11	WED		-
12	THU		-
13	FRI		-
14	SAT		-
15	SUN		-

"If you want to shine like a sun. First burn like a sun."

- Dr.A.P.J Abdul Kalam

NOVEMBER 2015

DATE	DAY	EVENTS	Working DAYS
16	MON		-
17	TUE		-
18	WED		-
19	THU		-
20	FRI		-
21	SAT		-
22	SUN		-
23	MON		-
24	TUE		-
25	WED	College reopens for Even Semester	1
26	THU		2
27	FRI		3
28	SAT		4
29	SUN		-
30	MON		5

“All of us do not have equal talent. But , all of us have an equal opportunity to develop our talents.”

- Dr.A.P.J Abdul Kalam

DECEMBER 2015			
DATE	DAY	EVENTS	Working DAYS
1	TUE	FDP	6
2	WED		7
3	THU		8
4	FRI	SDP	9
5	SAT	Last day for paying College Fees without penalty & NDP	-
6	SUN		-
7	MON	Submission of Monthly Report to IQAC	10
8	TUE		11
9	WED		12
10	THU		13
11	FRI	Release of IQAC JAC NEWS	14
12	SAT	Hostel Day	-
13	SUN		-
14	MON		15
15	TUE		16
<i>“A virtuous man alone can use the instrument of conscience” - Dr.A.P.J Abdul Kalam</i>			

DECEMBER 2015

DATE	DAY	EVENTS	Working DAYS
16	WED	Last Day for paying College Fees with Penalty	17
17	THU		18
18	FRI	Fine Arts	19
19	SAT	Fine Arts	20
20	SUN		
21	MON	Submission of Model Questions	21'
22	TUE	Christmas Carols	22
23	WED	MILAD-UN-NABI	-
24	THU		-
25	FRI	CHRISTMAS	-
26	SAT		-
27	SUN		-
28	MON		-
29	TUE		-
30	WED		-
31	THU		-

“Thinking should become your capital asset, no matter whatever ups and downs you come across in your life.”

- Dr.A.P.J Abdul Kalam

JANUARY 2016			
DATE	DAY	EVENTS	Working DAYS
1	FRI	NEW YEAR DAY	-
2	SAT		-
3	SUN		-
4	MON	College Re-opens	23
5	TUE	NDP	24
6	WED	Submission of Monthly Report to IQAC	25
7	THU		26
8	FRI		27
9	SAT	PTA Meet - II, III UG & II PG	28
10	SUN		-
11	MON		29
12	TUE		30
13	WED	Submission of Mid Semester Test Question Papers	31
14	THU		32
15	FRI	PONGAL	-
<i>“ Without your involvement you can't succeed. With your involvement you can't fail.” - Dr.A.P.J. Abdul Kalam</i>			

JANUARY 2016			
DATE	DAY	EVENTS	Working DAYS
16	SAT	THIRUVALLUVAR THINAM	-
17	SUN	UZHAVAR THIRUNAAL	-
18	MON		33
19	TUE		34
20	WED		35
21	THU		36
22	FRI	SDP	37
23	SAT		-
24	SUN		-
25	MON	FDP	38
26	TUE	REPUBLIC DAY	-
27	WED		39
28	THU		40
29	FRI		41
30	SAT	Sports Day	42
31	SUN		-
<i>“Success is possible only when we have a commitment to action.” - Dr.A.P.J Abdul Kalam</i>			

FEBRUARY 2016

DATE	DAY	EVENTS	Working DAYS
1	MON	Mid Semester Test	43
2	TUE	Mid Semester Test	44
3	WED	Mid Semester Test	45
4	THU	Mid Semester Test	46
5	FRI	Mid Semester Test & NDP	47
6	SAT	Academic Council Meeting & Submission of Monthly Report to IQAC	48
7	SUN		-
8	MON		49
9	TUE		50
10	WED		51
11	THU	Last day for paying Semester Exam Fees	52
12	FRI		53
13	SAT		-
14	SUN		-
15	MON		54

“Always be ready to walk the unexplored path.”

- Dr.A.P.J Abdul Kalam

FEBRUARY 2016

DATE	DAY	EVENTS	Working DAYS
16	TUE		55
17	WED		56
18	THU		57
19	FRI	Graduation Day	58
20	SAT		-
21	SUN		-
22	MON	Last day for paying Semester Exam Fees with Penalty & Submission of Mid Semester Test marks	59
23	TUE	Opening of Intranet for Mid Semester Test marks	60
24	WED		61
25	THU		62
26	FRI	FDP	63
27	SAT		-
28	SUN		-
29	MON	Submission of End Semester Test Question Papers & SDP	64

“A great mind and a great heart go together.”

- Dr.A.P.J Abdul Kalam

MARCH 2016

DATE	DAY	EVENTS	Working DAYS
1	TUE	NDP	65
2	WED		66
3	THU		67
4	FRI	Closing of Intranet for Mid Sem Test marks	68
5	SAT	College Day	69
6	SUN		-
7	MON	Submission of Monthly Report to IQAC	70
8	TUE	International Women's Day	71
9	WED		72
10	THU		73
11	FRI	Release of IQAC JAC NEWS	74
12	SAT		-
13	SUN		-
14	MON	End Semester Test	75
15	TUE	End Semester Test	76

"Education is an endless journey through knowledge and enlightenment." - Dr.A.P.J Abdul Kalam

MARCH 2016

DATE	DAY	EVENTS	Working DAYS
16	WED	End Semester Test	77
17	THU	End Semester Test	78
18	FRI	End Semester Test & SDP	79
19	SAT		-
20	SUN		-
21	MON		80
22	TUE	Feedback from Outgoing students	81
23	WED		82
24	THU		-
25	FRI	GOOD FRIDAY	-
26	SAT		-
27	SUN	EASTER	-
28	MON		83
29	TUE	Practical Examination begins	84
30	WED		85
31	THU		86

“Beautiful minds are the source of creativity.”

- Dr.A.P.J Abdul Kalam

APRIL 2016

DATE	DAY	EVENTS	Working DAYS
1	FRI	Opening of Intranet for End Semester Test marks	87
2	SAT	NDP	88
3	SUN		-
4	MON		89
5	TUE		90
6	WED		91
7	THU		92
8	FRI		93
9	SAT	Valediction	94
10	SUN		-
11	MON		95
12	TUE	Closing of Intranet for End Semester Test marks	96
13	WED	Farewell, Candle Lighting Ceremony, Issue of Hall Tickets	97
14	THU	TAMIL NEW YEAR & Dr. Ambedkar Jayanthi	-
15	FRI	Submission of Consolidated Mark Register and Intranet Mark sheet	-

"Hard work and perseverance are beautiful angels who will reside on your shoulders." - Dr.A.P.J Abdul Kalam

APRIL 2016

DATE	DAY	EVENTS	Working DAYS
16	SAT		-
17	SUN		-
18	MON		-
19	TUE	MAHAVEER JAYANTHI	-
20	WED		-
21	THU		-
22	FRI		-
23	SAT		-
24	SUN		-
25	MON		-
26	TUE		-
27	WED		-
28	THU		-
29	FRI		-
30	SAT		-

“Our Sweat will transform Developing India into a Developed India” . - **Dr.A.P.J Abdul Kalam**

JAYARAJ ANNAPACKIAM COLLEGE FOR WOMEN (Autonomous), PERIYAKULAM.

TIME TABLE – JUNE 2015 - OCTOBER 2015

Class _____

HOUR DAY	9:15 – 10:15	10:15- 11:15	11:15 – 12:15	1:00 – 2:00	2:00 – 3:00
I Day					
II Day					
III Day					
IV Day					
V Day					
VI Day					

JAYARAJ ANNAPACKIAM COLLEGE FOR WOMEN (Autonomous), PERIYAKULAM.

TIME TABLE – NOVEMBER 2015 - APRIL 2016

Class _____

HOUR DAY	9:15 – 10:15	10:15- 11:15	11:15 – 12:15	1:00 – 2:00	2:00 – 3:00
I Day					
II Day					
III Day					
IV Day					
V Day					
VI Day					

NOTES